Specialist konotrole kakovosti / QC Specialist

Job ID
REQ-10090310

十月 28, 2026

Slovenia

摘要

#LI-Onsite

Lokacija: Menge š

The QC Specialist has the responsibility for professional work in the analytics domain in order to ensure regulatory compliance and quality of processes and products in accordance with the law, internal regulations, good practices and business objectives.

Odgovornost za strokovno delo na mikrobiolo š kem, analitskem podro č ju z namenom zagotavljanja regulatorne skladnosti in kakovosti procesov ter izdelkov, skladno z zakonodajo, internimi predpisi, dobrimi praksami in poslovnimi cilji.

About the Role

Va š **e klju** č **ne odgovornosti:**

- Re š evanje OOx / mikrobiolo š kih analitskih odstopov in reklamacij.
- Opredelitev korektivnih in preventivnih ukrepov.
- Spremljanje in analiziranje gibanja klju č nih kazalnikov uspe š nosti in kakovosti.
- Zagotavljanje, da so vse dejavnosti v skladu s trenutnimi dobrimi praksami, vklju č no s celovitostjo podatkov. Izvajanje nadzora nad aktivnostmi v kontroli kakovosti.
- Pregledovanje in odobravanje analitskih podatkov / testov (analitsko spro š č anje).
- Izvajanje mikrobiolo š kega testiranja materialov in pripomo č kov, ekolo š ki in osebni nadzor.
- Odgovornost za mikrobiolo š ko, strokovno podporo pri kvalifikacijah in validacijah lokacij.
- Zagotavljanje kvalificiranosti in kalibracije laboratorijske opreme, vklju č no s pripravo na č rta.
- Nudenje podpore pri kvalifikaciji dobaviteljev.
- Nudenje podpore pri na č rtovanju vzorcev in izvajanju vzor č enja.
- Interpretiranje in poro č anje o mikrobiolo š kih rezultatih ter analiziranje trendov.
- Aktivno sodelovanje pri usklajevanju prioritet oddelka.
- Odgovornost za uvajanje novih metod in tehnik.
- Odgovornost za validacijo, prenos in odpravljanje te ž av analitskih metod v skladu z zahtevami.
- Sodelovanje pri izbiri nove opreme in vzdr ž evanju laboratorijske opreme ter zagotavljanje usposobljenosti sodelavcev za delo.
- - Podajanje predlogov za izbolj š evanje tehnologije in vodenje njihove implementacije.
- Odgovornost za izdelavo in revizijo splo š nih, operativnih postopkov, analizne in registracijske dokumentacije.
- Pripravljanje potrebnih analitskih podatkov, protokolov in poro č il (npr. letnih pregledov kakovosti izdelkov, stabilnost).

Va š **doprinos k delovnem mestu:**

- Visoko š olska stopnja izobrazbe farmacevtske, kemijske ali druge naravoslovne smeri
- Aktivno znanje angle š kega jezikaPoznavanje orodja Microsoft Office
- Minimalno 1 leto delovnih izku š enj na podro č ju kakovosti, razvoja ali proizvodnje ali drugih ustreznih smeri
- Aktivno znanje angle š kega jezika
- Poznavanje orodja Microsoft Office

Major Accountabilities:

- Active participation in execution of department's priorities.
- Support Implement of new methods and techniques.
- Participation within the validation, transfer and management of issues related to analytical methods and techniques in accordance with requirements.
- Participate in the selection of new equipment and maintenance of laboratory equipment and ensuring onboarding of associates.
- Responsible for the creation and revision of standard operating procedures (SOPs), Certificate of analysis (CoA), analytical and registration documentation

- Prepare required analytical data, protocols and reports (e.g. for Annual Product Quality Review - APQR, stability etc.).
- Ensure proper handling and archiving of production and analytical documentation.
- Support constant readiness for inspection in own area of responsibility.
- Support laboratory associates in their daily tasks and troubleshooting.
- Ensuring knowledge sharing with associates, training and on-boarding of new hires including required staff certifications (e.g. environmental monitoring).
- Participate in global initiatives within the laboratory and support initiatives within own area of work or responsibility (e.g. Operational excellence).
- Comply with laboratory animal welfare legislation and requirements (for associates working with laboratory animals only).
- Participation in all training relevant to the position, maintenance of the relevant training evidence.
- Responsibility for personal and professional development.
- Other tasks determined during the objectives setting process and by KPIs.
- Other tasks as assigned by the supervisor, and tasks based on a specific appointment.

Essential Requirements:

- University degree in pharmacy, chemistry or any other natural science degree.
- Preferred working experience in the field of quality, development, manufacture, or other relevant field
- Functional knowledge of English
- Knowledge of Microsoft Office

Z izbranim kandidatom bomo sklenili delovno razmerje za **dolo** č **en** č **as enega leta** poskusno dobo **6 mesecev** ter z mo ž nostjo podalj š anja.

Nagrajevanje:

V Novartisu smo zavezani k soustvarjanju prihodnosti medicine ter priznavanju in nagrajevanju ljudi, ki to omogo č ajo.

Pri č akovani letni osnovni razpon pla č e za delovno mesto:

- Slovenija: 27,510.00 € - 51,090.000 €

Osnovna pla č a se dolo č a na podlagi vnaprej opredeljenih in transparentnih kriterijev, kot so relevantne ve š č ine, kompetence in izku š nje, ne glede na spol, ter v skladu z Novartisovo politiko dolo č anja pla č . Po zaposlitvi v Novartisu se pla č a periodi č no pregleda v skladu z internimi akti in postopki.

Pla č na enakost je temeljno na č elo na š e kadrovske politike in odra ž a na š o zavezo k ustvarjanju raznolikega, pravi č nega in vklju č ujo č ega okolja, ki vse zaposlene obravnava dostojanstveno in spo š tljivo, kot je opredeljeno v na š em Kodeksu etike.

Poleg osnovne letne bruto pla č e so zaposleni upravi č eni tudi do spodaj navedenih ugodnosti:

- **Letni bonus,** ki pripada vsakemu zaposlenemu: 9% letne pla č e.
- **Regres za dopust**: Leta 2025 je zna š al 2.496 € (neto). Za leto 2026 zna š a 2.678,28 € (neto).
- **Nagrada za poslovno uspe** š **nost** Leta 2025 je zna š ala 2.538,64 € (bruto), skupaj z zimskim regresom.
- **Prostovoljno dodatno pokojninsko zavarovanje**: Novartis v Sloveniji zagotavlja prostovoljno dodatno pokojninsko zavarovanje (5,844 % bruto izpla č ila, letno omejeno na 3.054,65 €).
- **Zavarovanje:**
  Dodatno nezgodno zavarovanje:
  V č asu zaposlitve pri Novartisu je zaposleni 24/7 zavarovan za primer smrti ali invalidnosti, ki bi bila posledica nezgode. **Zavarovanje - Specialisti** : Kolektivno zdravstveno zavarovanje, ki omogo č a hitrej š i dostop do specialisti č nih zdravstvenih storitev pri Zavarovalnici Triglav d.d. za vas in va š e dru ž inske č lane.
- **Care Connect:** Program, ki ponuja zaupno, osebno podporo za va š e du š evno zdravje in dobro po č utje s pomo č jo terapij, svetovanj, orodij in š e mnogo ve č .
- Ostale ugodnosti v skladu z zakonom in kolektivno pogodbo: **Prevoz, prehrana ter ostali dodatki.**

Preberite bro š uro in izvedite ve č o na š em sistemu nagrajevanja: https://www.novartis.com/sites/novartiscom/files/novartis-life-handbook.pdf

Opomba: Ugodnosti se lahko razlikujejo glede na dr ž avo ter so skladni z lokalno zakonodajo, vklju č no z dolo č ili kolektivnih pogodb. Celovit pregled va š ega paketa prejemkov, vklju č no z morebitnimi relevantnimi dolo č bami kolektivne pogodbe, ki veljajo za va š o delovno mesto glede na lokacijo zaposlitve in delodajalca Novartis, vam bo posredovan v okviru nadaljnjih korakov zaposlitvenega postopka.

Predani smo raznolikosti in vklju č enosti: Novartis si prizadeva ustvariti izjemno, vklju č ujo č e delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo na š e bolnike in skupnosti, ki jih oskrbujemo.

Zakaj Novartis: Pomagati bolnikom in njihovim dru ž inam zahteva ve č kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo ž ivljenja pacientov. Ste pripravljeni ustvariti svetlej š o prihodnost skupaj z nami? https://www.novartis.com/about/strategy/people-and-culture

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we ' ll help you thrive personally and professionally. Read our handbook (PDF 30 MB)

Primary location salary range
€ 27,510.00 - € 51,090.00

部门
Operations

Business Unit
Quality

地点
Slovenia

站点
Menge š

Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area
Quality

Job Type
Full time

Employment Type

Regular

Shift Work
No

var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId: "kalturaplayer6ae1f4e82bf64703051584", provider: { widgetId: "10m7rm1pm", partnerId: "2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop: false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options: {}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [{ presets: ['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get: kPlayer.ui.components.Remove }] } }; // Check and add plugins only if they exist if (kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if (kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default: bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default: alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) { config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; } config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation = { position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if (kPlayer.plugins["hotspots"]) { config.plugins['playkit-js-hotspots'] = { disable: true }; } if (kPlayer.plugins["moderation"]) { config.plugins['playkit-js-moderation'] = { disable: true }; } if (kPlayer.plugins["info"]) { config.plugins['playkit-js-info'] = { disable: true }; } if (kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if (kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {}; config.plugins.googleTagManager.customEventsTracking = {}; config.plugins.googleTagManager.containerId = 'GTM-57RJQ5'; config.plugins.googleTagManager.customEventsTracking.custom = []; config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents: false, playlistEvents: false, castEvents: false } }; }

// Ensure the global player registry array always exists, regardless of embed type. window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var thumbEmbedPromise = thumbnailEmbed({config, mediaInfo: {entryId: "1dgfvmafo"}}); // thumbnailEmbed() returns a Promise that resolves with the player instance // when the user clicks the thumbnail. Use .then() to capture the player directly. thumbEmbedPromise .then(function(player) { window.kalturaPlayerVideos.push(player); // Notify kalturadatalayer.js that a new player is ready so it can // attach custom event listeners immediately, regardless of when // the user clicked the thumbnail relative to page load. document.dispatchEvent(new CustomEvent('kalturaPlayerReady', { detail: { player: player } })); }) .catch(function(error) { console.error(error); }); } catch (e) { console.error(e.message) }

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Job ID
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Specialist konotrole kakovosti / QC Specialist

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