# Record to Report Specialist

Job ID
REQ-10090254

十月 30, 2026

Mexico

Disponibile in: Italiano | Deutsch | English | Espa ñ ol | Fran ç ais | 日本語 | Nederlands | P y c c к и й Sloven š č ina | T ü rk | 中文

## 摘要

Fornire consulenza esperta ai superiori per i rapporti finanziari e contabili e gestire i requisiti di rendicontazione e contabilit à per la contabilit à generale; assicurare la conformit à ai requisiti di rendicontazione contabile interna ed esterna in modo puntuale e accurato.

## About the Role

Major Accountabilities

-Collaborare con superiori diretti per supportare attivit à finanziarie, processi decisionali e progetti generali.
-Fornire supporto tempestivo e proattivo sulla contabilit à generale.

-Mantenere informazioni accurate e puntuali sulle immobilizzazioni nel relativo registro, incluse le attivit à in corso di costruzione e i calcoli degli ammortamenti.
-Preparare analisi o rapporti con particolare attenzione all'accuratezza, alla conformit à e alla tempestivit à dei dati forniti (ad es. rapporti sull'attivit à di profitti e perdite).
-Fornire tutti i dati necessari per la reportistica interna (sistema di consolidamento e rendicontazione finanziaria) ed esterna (compresi conti statutari, statistiche nazionali e informazioni fiscali) in modo puntuale e accurato.
-Fornisce supporto di prima linea su problemi SAP, incluse attivit à , cassa e contabilit à generale.
-Contribuire ai progetti FRA a livello nazionale o di BU.
-Segnalazione di reclami tecnici / eventi avversi / scenari di casi speciali relativi ai prodotti Novartis entro 24 ore dal ricevimento
-Distribuzione di campioni di marketing (se del caso)

Key Performance Indicators

-Soddisfazione del cliente interno per qualit à , adeguatezza e tempestivit à delle analisi finanziarie fornite
-Soddisfazione del cliente per lerogazione del servizio e lelaborazione di KPI specifici concordati

Work Experience

Operations management and execution

Skills

Comprendere i driver di valore
Pensiero critico
Capacit à di influenzare i principali stakeholder
Comunicazioni efficaci
Ottimizzazione dei processi
Costruire team efficaci
Sviluppo delle persone
Contabilit à finanziaria
Reportistica finanziaria e gestionale
Allocazione delle risorse

Language

Inglese

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部门
Finance

Business Unit
Finance

地点
Mexico

站点
INSURGENTES

Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmac é utica S.A. de C.V.

Functional Area
Audit & Finance

Job Type
Full time

Employment Type
Regolare

Shift Work
No

var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId: "kalturaplayer6aea045b159bd778702439", provider: { widgetId: "10m7rm1pm", partnerId: "2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop: false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options: {}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu:

false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get: kPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if (kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if (kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default: bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default: alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) { config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; } config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation = { position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if (kPlayer.plugins["hotspots"]) { config.plugins['playkit-js-hotspots'] = { disable: true }; } if (kPlayer.plugins["moderation"]) { config.plugins['playkit-js-moderation'] = { disable: true }; } if (kPlayer.plugins["info"]) { config.plugins['playkit-js-info'] = { disable: true }; } if (kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if (kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {}; config.plugins.googleTagManager.customEventsTracking = {}; config.plugins.googleTagManager.containerId = 'GTM-57RJQ5'; config.plugins.googleTagManager.customEventsTracking.custom = []; config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents: false, playlistEvents: false, castEvents: false } }; }

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# Record to Report Specialist

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