NOVARTIS

Procurement Digital Transformation & Performance Manager

Job ID
REQ-10085561

八月 18, 2026

Mexico

摘要

The role provides data-driven insights, performance visibility, project governance, and execution support to help leadership make informed decisions, improve operational efficiency, and deliver strategic initiatives. Working closely with regional and global stakeholders, the position identifies opportunities for process improvement, automation, and digital innovation to support Procurement ' s transformation and long-term business objectives.

About the Role

Major Accountabilities

- Drive Procurement Performance Analytics & Reporting: Develop, maintain, and enhance dashboards, KPIs, scorecards, and reporting solutions for Procurement and Global Fleet performance management.
- Generate Data-Driven Business Insights: Analyze spend, savings, supplier, compliance,

operational, and project data to identify trends, risks, opportunities, and value creation initiatives.
- Enable Strategic Decision-Making: Translate complex data into actionable insights, recommendations, and executive-level narratives to support leadership decisions and category strategies.
- Support Procurement Strategy & Performance Reviews: Provide analytics and performance transparency to support business reviews, strategic planning, transformation tracking, and leadership discussions.
- Ensure Data Governance & Reporting Excellence: Maintain high standards of data quality, consistency, reliability, and governance across reporting and performance management processes.
- Provide PMO & Transformation Support: Manage project plans, milestones, governance materials, risk logs, action trackers, and progress reporting to ensure successful initiative execution.
- Drive Digital Transformation & Continuous Improvement: Identify and implement opportunities for process simplification, automation, AI, analytics, and workflow optimization to improve efficiency and user experience.
- Enable Leadership Communications & Organizational Effectiveness" Support executive presentations, governance forums, communications, training, meeting coordination, action tracking, and adoption of new tools and ways of working.

Minimum Requirements

- Education: Bachelor's degree in Engineering, Data Analytics, Economics, Finance, Information Systems, or a related discipline.
- Relevant Experience: 4-7 years of experience in Data Analytics, Business Intelligence, Procurement, PMO, Consulting, Operational Excellence, or related functions.
- Analytics & Reporting Expertise: Proven experience developing dashboards, managing KPIs, performing business performance analysis, and delivering reporting solutions. Experience in Microsoft Office 365 (Power BI, Power Point and Excel) Business Insight & Executive Communication: Demonstrated ability to convert complex data into actionable insights, recommendations, and presentations for senior stakeholders.
- Project Management & Governance: Experience supporting project execution, governance processes, risk management, action tracking, and cross-functional transformation initiatives.
- Procurement or Operations Knowledge: Exposure to Procurement, Supply Chain, Operations, or related business functions, with an understanding of performance and operational metrics.
- Digital Transformation & Automation Capability: Knowledge of AI, automation, analytics, and continuous improvement methodologies, with experience supporting technology-enabled transformation initiatives.
- Stakeholder Management & Communication Skills: Strong collaboration, influencing, presentation, and communication skills, with the ability to work effectively across regions, functions, and organizational levels; fluent English and Spanish required (Portuguese preferred).

Desired skills: SAP Ariba system , Power BI, Power Automate, Power Apps, Microsoft Copilot, Alteryx, Dataiku, SQL, Snowflake, Power Query, Python, Tableau, and Jira.

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and Accommodation:

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condici ó n m é dica o discapacidad, necesita una adaptaci ó n razonable para cualquier parte del proceso de contrataci ó n, o para desempe ñ ar las funciones esenciales de un puesto, env í e un correo electr ó nico a tas.mexico@novartis.com y perm í tanos conocer la naturaleza de su solicitud y su informaci ó n de contacto. Incluya el n ú mero de posici ó n en su mensaje.

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Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we ' ll help you thrive personally and professionally. Read our handbook (PDF 30 MB)

部门
Operations

Business Unit
Purchasing & Sourcing

地点
Mexico

站点
INSURGENTES

Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmac é utica S.A. de C.V.

Functional Area
Procurement

Job Type
Full time

Employment Type
Regular

Shift Work
No

var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId: "kalturaplayer6af2712600a21302887605", provider: { widgetId: "10m7rm1pm", partnerId: "2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop: false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options: {}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [{ presets: ['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get: kPlayer.ui.components.Remove }] } }; // Check and add plugins only if they exist if (kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if (kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default: bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default: alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) { config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; } config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation = { position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if (kPlayer.plugins["hotspots"]) { config.plugins['playkit-js-hotspots'] = { disable: true }; } if (kPlayer.plugins["moderation"]) { config.plugins['playkit-js-moderation'] = { disable: true }; } if (kPlayer.plugins["info"]) { config.plugins['playkit-js-info'] = { disable: true }; } if (kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if

(kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {}; config.plugins.googleTagManager.customEventsTracking = {}; config.plugins.googleTagManager.containerId = 'GTM-57RJQ5'; config.plugins.googleTagManager.customEventsTracking.custom = []; config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents: false, playlistEvents: false, castEvents: false } }; }

// Ensure the global player registry array always exists, regardless of embed type. window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var thumbEmbedPromise = thumbnailEmbed({config, mediaInfo: {entryId: "1dgfvmafo"}}); // thumbnailEmbed() returns a Promise that resolves with the player instance // when the user clicks the thumbnail. Use .then() to capture the player directly. thumbEmbedPromise .then(function(player) { window.kalturaPlayerVideos.push(player); // Notify kaltura datalayer.js that a new player is ready so it can // attach custom event listeners immediately, regardless of when // the user clicked the thumbnail relative to page load. document.dispatchEvent(new CustomEvent('kalturaPlayerReady', { detail: { player: player } })); }) .catch(function(error) { console.error(error); }); } catch (e) { console.error(e.message) }

Ajustes de accesibilidad

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