

Manager, US BPA

Job ID
REQ-10084283

7月 29, 2026

India

Available in: English

摘要

About the role:

The US Business Planning & Analysis (BPA) organization is expanding its Hyderabad-based capability to support the U.S. Meetings, Congresses & Events (MCE) organization. We are seeking a Manager, Meetings Congresses & Events to lead business operations, reporting, governance, supplier oversight, and process excellence activities supporting the U.S. business. The role will partner closely with stakeholders across business, finance, procurement, compliance, and external service providers while providing leadership and oversight for a Hyderabad-based Healthcare Practitioner (HCP) Payment Review team. This position is ideal for a professional with a strong BPA, FP&A, reporting & analytics, or business transformation background who is passionate about operational excellence, stakeholder management, automation, AI, and building scalable global capabilities.

The ideal candidate is analytically strong, digitally savvy, comfortable working with senior stakeholders, and passionate about improving processes through automation, dashboards, AI, and data-driven decision-making while leading a high-performing team.

About the Role

Key Requirements:

- **Business Operations & Governance:** Own and manage recurring business processes involving financial reporting, reconciliations, spend governance, operational controls, and supplier-supported activities.
- Ensure timely, accurate, and compliant delivery of all process outputs and reporting requirements.
- Establish and maintain strong governance, controls, documentation, and audit readiness. Identify and mitigate operational risks while ensuring business continuity.
- **Reporting, Analytics & Insights:** Lead recurring reporting, performance tracking, and operational analytics activities.
- Deliver actionable insights through data analysis, dashboards, and management reporting. Support ad hoc analysis and business requests from stakeholders. Continuously improve reporting quality, usability, and efficiency.
- **Stakeholder & Supplier Management:** Serve as a key point of contact for stakeholders across business, finance, procurement, compliance, operations, and external partners. Build strong relationships across teams and geographies.
- Lead issue resolution, discrepancy management, and stakeholder communications. Drive alignment and collaboration across multiple functions.
- **Process Improvement, Automation & AI:** Identify opportunities to simplify, standardize, and automate manual processes. Leverage digital tools, dashboards, analytics, automation technologies, and AI-enabled solutions to improve efficiency and decision-making.
- Lead continuous improvement initiatives that enhance productivity, quality, and user experience. Promote innovative ways of working and adoption of new technologies.
- **People Leadership:** Lead and develop a small Hyderabad-based team. Provide oversight and quality assurance for HCP Payment Review activities.
- Coach and mentor team members while building a culture of accountability, collaboration, and continuous learning. Ensure effective workload planning, cross-training, backup coverage, and succession readiness.

Essential Requirements:

- Bachelor ' s or Master ' s degree in Finance, Accounting, Commerce, Economics, Business Administration, Engineering, or a related discipline; MBA (Finance) and/or CA preferred.
- Minimum 6 years of experience in BPA, FP&A, Finance Business Partnering, Financial Reporting, Reporting & Analytics, Finance Transformation, or related finance functions.
- Strong business and financial acumen with experience in reporting, analytics, governance, business operations, and process management. Ability to translate complex data into actionable business insights and recommendations.
- Excellent analytical, problem-solving, and decision-making capabilities. Strong stakeholder management, communication, influencing, and relationship-building skills across functions and geographies.
- Advanced Microsoft Excel and PowerPoint skills, including financial analysis, reporting, and executive-level presentations. Experience with dashboards, KPIs, performance reporting, and

data visualization.

- Proven ability to manage multiple priorities, drive execution, and deliver results in a fast-paced, matrixed environment. Strong process ownership mindset with a focus on continuous improvement and operational excellence.

Desirable Requirements:

- Experience driving process improvements, automation initiatives, reporting enhancements, or transformation programs. Experience working in global and highly matrixed organizations.
- Proficiency in Power BI, Power Query, Power Automate, SAP ERP, SAP S/4HANA, and SAP Analytics Cloud (SAC). Knowledge of dashboard design, reporting automation, and visualization best practices.
- Familiarity with Microsoft Copilot and other AI-enabled productivity tools. Experience leveraging AI, automation, and digital solutions to improve business processes and outcomes.
- Knowledge of process mapping, change management, and operational excellence methodologies. Experience supporting business transformation, transitions, migrations, or capability-building initiatives.
- Candidates with alternative educational backgrounds supported by relevant experience will also be considered.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

部门
Finance

Business Unit
Finance

地点
India

站点
Hyderabad (Office)

Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Audit & Finance

Job Type
Full time

Employment Type
Regular

Shift Work
No

```
var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId:
"kalturaplayer6a71b26caf31b153887894", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop:
false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options:
{}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu:
false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets:
['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
kPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if
(kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if
(kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default:
bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:
alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled:
false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) {
config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; }
config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation =
{ position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if
(kPlayer.plugins["hotspots"]) { config.plugins["playkit-js-hotspots"] = { disable: true }; } if
(kPlayer.plugins["moderation"]) { config.plugins["playkit-js-moderation"] = { disable: true }; } if
(kPlayer.plugins["info"]) { config.plugins["playkit-js-info"] = { disable: true }; } if
(kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if
(kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
```

```
config.plugins.googleTagManager.customEventsTracking.custom = [];  
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:  
false, playlistEvents: false, castEvents: false } }; }
```

```
// Ensure the global player registry array always exists, regardless of embed type.  
window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var thumbEmbedPromise =  
_thumbnailEmbed({config, mediaInfo: {entryId: "1dgvmafo"}}); // _thumbnailEmbed() returns a  
Promise that resolves with the player instance // when the user clicks the thumbnail. Use .then() to  
capture the player directly. thumbEmbedPromise .then(function(player) {  
window.kalturaPlayerVideos.push(player); // Notify kaltura_dataLayer.js that a new player is ready so  
it can // attach custom event listeners immediately, regardless of when // the user clicked the  
thumbnail relative to page load. document.dispatchEvent(new CustomEvent('kalturaPlayerReady', {  
detail: { player: player } })); }) .catch(function(error) { console.error(error); }); } catch (e) {  
console.error(e.message) }
```

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Job ID
REQ-10084283

Manager, US BPA

[Apply to Job](#)



Job ID
REQ-10084283

Manager, US BPA

[Apply to Job](#)

Source URL:

<https://prod1.novartis.com.cn/careers/career-search/job/details/req-10084283-manager-us-bpa>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://www.novartis.com/sites/novartiscom/files/novartis-life-handbook.pdf>
3. <mailto:diversityandincl.india@novartis.com>
4. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Hyderabad-Office/Manager--US-BPAREQ-10084283>
5. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Hyderabad-Office/Manager--US-BPAREQ-10084283>