

## Business Planning & Analysis (Maternity cover 1 year)

Job ID  
REQ-10080406

6月 09, 2026

Bulgaria

### 摘要

-Provide the business within a country with complex analysis, reporting, forecasts etc.

### About the Role

Major accountabilities:

- Ensure the operational conversion of the Finance strategic goals within a dedicated area of the business.
- Provide services to other Finance Teams and contribute to the success of the finance function within their area of the business.
- Support business managers in external and commercial activities.
- Actively contributes to the development of strategic long-term financial and business plans through the provision of accurate data and analysis.

- Ensure the implementation of risk management, financial compliance and controls (Business Process Controls [BPC], Internal and External Audits), and provide necessary information to internal and external auditors.
- Provide accurate operational information and advice to support decision making of business managers, e.g. financial reporting, budgets, forecasts, development of financial systems and audit.
- Provide well managed and quality financial analysis in order to support the business planning and forecasting process and alignment across the organization.
- Supervise the performance and development of a small team of Finance specialists.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt
- Distribution of marketing samples (where applicable)

#### Key performance indicators:

- Internal customer satisfaction with quality, appropriateness, and timeliness of financial analyses provided
- Reliability, timeliness and accuracy of budgetary and financial forecasts
- 100% compliance with all global and local procedures and policies

#### Work Experience:

- Financial Management.
- Functional Breadth.
- Operations Management and Execution.

#### Skills:

- Ability To Influence Key Stakeholders.
- Building Effective Teams.
- Compliance And Controls.
- Continuous Process Improvement.
- Critical Thinking.
- Data Cleansing Normalization.
- Data Visualization.
- Employee Engagement.
- Esg Data Management.
- Financial Accounting.
- Financial And Management Reporting.
- Market Understanding.
- People Development.
- Planning & Analysis.
- Process Optimization.
- Rapid Problem Solving.
- Understanding Value Drivers.

#### Languages :

- English.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

Primary location salary range  
€ 28,280.00 - € 52,520.00

部门  
International

Business Unit  
General Management

地点  
Bulgaria

站点  
Bulgaria

Company / Legal Entity  
BG03 (FCRS = BG003) NPHS Bulgaria

Functional Area  
Audit & Finance

Job Type  
Full time

Employment Type  
Temporary (Fixed Term)

Shift Work  
No

```
var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId:
"kalturaplayer6a3663c2372c8989964992", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop:
false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options:
{}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu:
false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets:
['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
kPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if
(kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if
(kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default:
bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:
alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled:
false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) {
config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; }
config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation =
{ position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if
(kPlayer.plugins["hotspots"]) { config.plugins["playkit-js-hotspots"] = { disable: true }; } if
(kPlayer.plugins["moderation"]) { config.plugins["playkit-js-moderation"] = { disable: true }; } if
(kPlayer.plugins["info"]) { config.plugins["playkit-js-info"] = { disable: true }; } if
(kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if
(kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } }; }
```

```
// Ensure the global player registry array always exists, regardless of embed type.
window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var kalturaPlayer =
kPlayer.setup(config); // Add the player to the global array.
window.kalturaPlayerVideos.push(kalturaPlayer); // Load the Player for other media.
kalturaPlayer.loadMedia({entryId: "1dgfvmafo"}); } catch (e) { console.error(e.message) }
```

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1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://www.novartis.com/sites/novartis.com/files/novartis-life-handbook.pdf>
3. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Bulgaria/Business-Project-SpecialistREQ-10080406-1>
4. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Bulgaria/Business-Project-SpecialistREQ-10080406-1>