NOVARTIS

Global Clinical Operations- Site Partnership Manager

Job ID
REQ-10079829

六月 02, 2026

China

摘要

The SSO Site Partnership Manager optimizes the cooperation with selected trial sites, considered key accounts for Novartis with huge potential to significantly contribute to the portfolio execution, aiming to improve performance in clinical studies regarding patient numbers, timelines, data flow and quality and thus establishes Novartis as partner of choice in clinical trials.

About the Role

Key responsibilities:

In cooperation with study sites:

- Responsible for key account network within the country/extended country group (OPCs & satellite countries)
- Defines tailored engagement model with assigned sites according to local and structural

needs of these sites
- Prepares and implements Site Partnership Strategy Plans in cooperation with assigned accounts
- Defines measures of success for each site in scope (e.g., % increase in portfolio volume, patient density, start-up, and contracting timelines)
- Single point of contact for all relevant stakeholders (e.g., departments heads, investigators, pharmacists, clinic administration) across all therapeutic areas at assigned sites regarding all study overarching topics
- Communicates Novartis standards & expectations for future collaboration
- Supports feasibility process in close cooperation with Feasibility Manager
- Supports and optimizes early site engagement, speed of site initiation readiness as well as achievement of committed patient numbers in the assigned sites
- Responsibility to analyze all information regarding the assigned sites, to oversee all study activities and to survey sites ´ strengths, areas of improvement and capacities
- Support sites in developing network with other departments to improve study start-up, patient management and recruitment
- Support negotiation of study fees, contracts, contract templates and master templates as applicable

Novartis internal:

- Optimizes Novartis processes to simplify and speed up study start-up with focus on site set-up
- Communicates knowledge regarding sites and the overarching topics to the organization and informs and advises relevant functions actively (e. g. site selections)

Essential requirements:

- Degree in scientific or health discipline required and an advanced degree with clinical trial experience and/or project management (preferred)
- Fluent in English and local language (written and spoken)
- Minimum 5 years ' experience in clinical research in a role that oversees (project management) and/or with monitoring clinical trials
- Capable of leading in a matrix environment, without direct reports
- Understanding of all aspects of clinical drug development with particular emphasis on monitoring and study execution
- Strong project management capabilities with demonstrated ability to problem solve and mediate complex issues

Desirable requirements:

- Thorough understanding of the international aspects of drug development processes, including strong knowledge of international standards (GCP/ICH), health authorities (FDA/EMA), local/National Health Authorities regulations and Novartis standards
- Demonstrated negotiation and conflict resolution skills both internal and external (site relationships)

- Strong influencing and presentation skills
- Strong communication skills
- Communicates effectively in a local/global matrix environment

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we ' ll help you thrive personally and professionally. Read our handbook (PDF 30 MB)

部门
Development

Business Unit
Development

地点
China

站点
Guangzhou (Guangdong Province)

Company / Legal Entity
CN14 (FCRS = CN014) China Novartis Institutes for BioMedical Research Co., Ltd.

Functional Area
Research & Development

Job Type

Full time

Employment Type
Regular

Shift Work
No

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