

## Senior Data Analyst

Job ID  
REQ-10078322

6月 16, 2026

Mexico

### 摘要

The Business Traveler Data Analytics role is responsible for turning travel, expense, and supplier data into actionable insights that improve program performance, reduce cost, strengthen policy compliance, and enhance the traveler experience. This role partners with Travel, Procurement, Finance, HR, and external suppliers to monitor trends, build dashboards, identify savings opportunities, and support data-driven decision-making across the corporate travel program.

### About the Role

#### Major Accountabilities

- Analyze travel, expense, and booking data to identify trends, leakage, savings opportunities, and compliance risks.
- Develop and maintain dashboards, scorecards, and recurring reports using tools such as Power BI and Excel. Track key performance indicators including spend, average ticket price,

- hotel rate performance, advance purchase behavior, online adoption, and policy compliance.
- Consolidate and validate data from multiple sources, including online booking tools, expense systems, travel management companies, and supplier reports.
  - Support supplier management by evaluating airline, hotel, car, and agency performance against contractual commitments and service levels.
  - Provide analytical support for sourcing initiatives, negotiations, benchmarking, audits, and business reviews. Identify root causes of traveler friction and process inefficiencies, and recommend improvements to policy, reporting, or system configuration.
  - Prepare executive-ready insights and presentations for leadership, highlighting risks, opportunities, and recommended actions. Partner with stakeholders across Travel, Procurement, Finance, and P&O to align reporting with business priorities.
  - Ensure data accuracy, governance, and documentation standards are maintained across all analytics processes.

## Minimum Requirements

- Bachelor ' s degree in Business, Finance, Data Analytics, Supply Chain, Travel Management, or a related field.
- 5+ years of experience in analytics, procurement, finance, business operations, or corporate travel program management.
- Strong analytical and problem-solving skills with the ability to interpret large datasets and translate findings into business actions.
- Advanced proficiency in Excel and Power Point
- Experience working with travel, expense, ERP, or supplier data sources.
- Ability to communicate complex data clearly to both technical and non-technical audiences.
- Strong attention to detail, data quality, and process discipline.
- Demonstrated ability to manage multiple priorities and work effectively across functions.

## Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

## Accessibility and Accommodation:

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [tas.mexico@novartis.com](mailto:tas.mexico@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condici ó n m é dica o discapacidad, necesita una adaptaci ó n razonable para cualquier parte del proceso de contrataci ó n, o para desempe ñ ar las funciones esenciales de un puesto, env í e un correo electr ó nicot [tas.mexico@novartis.com](mailto:tas.mexico@novartis.com) y perm í tanos conocer la naturaleza de su solicitud y su informaci ó n de contacto. Incluya el n ú mero de posici ó n en su mensaje.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams'

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Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

部门

Operations

Business Unit

Purchasing & Sourcing

地点

Mexico

站点

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Procurement

Job Type

Full time

Employment Type

Regular

Shift Work

No

```
var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId:
"kalturaplayer6a365983b3248889391404", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop:
false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options:
{}}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu:
false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets:
['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
kPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if
(kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if
(kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default:
bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:
alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled:
false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) {
config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; }
config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation =
{ position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if
(kPlayer.plugins["hotspots"]) { config.plugins["playkit-js-hotspots"] = { disable: true }; } if
(kPlayer.plugins["moderation"]) { config.plugins["playkit-js-moderation"] = { disable: true }; } if
(kPlayer.plugins["info"]) { config.plugins["playkit-js-info"] = { disable: true }; } if
(kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if
(kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } }; }
```

```
// Ensure the global player registry array always exists, regardless of embed type.
window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var kalturaPlayer =
kPlayer.setup(config); // Add the player to the global array.
window.kalturaPlayerVideos.push(kalturaPlayer); // Load the Player for other media.
kalturaPlayer.loadMedia({entryId: "1dgfvmafo"}); } catch (e) { console.error(e.message) }
```

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