

## Manager nabave tretjih dobaviteljev (m/ ž /d) / Supply Operations Manager (m/f/d)

Job ID  
REQ-10074446

3月 31, 2026

Slovenia

### 摘要

#LI-Hybrid

Ste pripravljeni prevzeti odgovornost za oskrbne operacije, ki zagotavljajo zanesljivo, učinkovito in nemoteno dobavo ključnih zdravil? V tej vlogi boste tesno sodelovali z zunanjimi proizvodnimi dobavitelji in internimi deležniki ter pretvarjali signale povpraševanja v robustne oskrbne načrte, zagotavljali visoko raven storitev za kupce ter nenehno izboljševali uspešnost z analitičnimi pregledi in ukrepi na podlagi analize temeljnih vzrokov. Odgovorni boste za vodenje in izvedbo pobud za nenehno izboljšanje, inovacijskih aktivnosti in drugih izboljšav z globalnimi dobavitelji, z namenom ustvarjanja dodane vrednosti za podjetje. Če vas veseli reševanje kompleksnih izzivov, vplivanje prek različnih ekip ter sprejemanje odločitev, ki neposredno vplivajo na razpoložljivost, stroške in raven storitev, vam ta vloga ponuja lastniški in vidnost, da to tudi uresničite.

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Are you ready to take ownership of supply operations that keep critical medicines moving—reliably, efficiently, and without surprises? In this role, you'll partner closely with external manufacturing suppliers and internal stakeholders to turn demand signals into robust supply plans, protect customer

service, and continuously improve performance through fact based reviews and root cause actions. You will be managing and delivering continuous improvement initiatives, innovation activities and other enhancements with global suppliers to create value for the business. If you enjoy solving complex problems, influencing across teams, and making decisions that directly impact availability, cost, and service, this role gives you the ownership and visibility to make it happen.

Relocation Support: This role is based in Ljubljana, Slovenia. Novartis is unable to offer relocation support: please only apply if accessible.

## About the Role

Vaše ključne odgovornosti:

- Vodenje pregledov uspešnosti z zunanjimi proizvodnimi partnerji ter spodbujanje izboljšav prek jasnih kazalnikov, analize temeljnih vzrokov in korektivnih ukrepov.
- Nadziranje in vodenje srešanj Supplier Operations and Performance z dobavitelji za usklajevanje povpraševanja, oskrbe in kapacitet.
- Zagotavljanje pravilnosti ter ustrezne kakovosti vseh podatkov in poročil za upravljanje uspešnosti dobaviteljev.
- Podpora implementaciji globalne strategije kategorij v tesnem sodelovanju z dobavitelji in internimi deležniki.
- Eskalacija in upravljanje najbolj kritičnih oskrbnih vprašanj z dobavitelji.
- Vodenje razprav z dobavitelji v podporo poslovni strategiji, stroškovni učinkovitosti in spreminjanju tržnih razmeram.
- Koordinacija sprememb v proizvodnji, povpraševanju, kapacitetnih omejitvah/širitvah dobaviteljev ter uvajanja novih izdelkov za zagotovitev nemotene oskrbe.
- Podpora konsolidiranemu deljenju napovedi z dobavitelji ter 24-mesečnemu pregledu povpraševanja za zagotavljanje transparentne komunikacije glede oskrbe z deležniki.

Vaš doprinos k delovnem mestu:

- Univerzitetna izobrazba s področja naravoslovnih/tehničnih ali ekonomskih/družboslovnih ved.
- Aktivno (delovno) znanje angleškega jezika.
- 3-5 let izkušenj s planiranjem v operativnem (GMP) okolju.
- Dobro razumevanje farmacevtskih operacij, proizvodnje in oskrbne verige.
- Napredno znanje orodij MS Office.
- Močne komunikacijske veščine.

Z izbranim kandidatom bomo sklenili delovno razmerje za določeno poskusno dobo 6 mesecev. Prijavo oddajte z živiljenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje: Konkurenčni plačni paket, letni bonus, fleksibilen način dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, možnost vključitve v kolektivno

zdravstveno zavarovanje, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju fizične in duševnega dobrega počutja ter delovne obremenitve (Polni živiljenja), številne prilagoditve za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključenosti. Novartis si prizadeva ustvariti izjemno, vključujočo delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo živiljenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami?  
<https://www.novartis.com/about/strategy/people-and-culture>

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#### Key Responsibilities:

- Lead performance reviews with external manufacturing partners, driving improvements through clear metrics, root cause analysis, and corrective actions.
- Plan and facilitate Supplier Operations and Performance meetings with suppliers to align demand, supply, and capacity.
- Ensure all data/reporting in time and at the required quality for supplier performance management.
- Support implementation of global category strategy with close interaction with suppliers and internal stakeholders.
- Escalate and manage most critical supply issues with suppliers.
- Run discussions with suppliers to support business strategy, cost efficiency, and changing market conditions
- Coordinate production changes, demand changes, supplier capacity constraints/expansions, and new product introductions to ensure smooth supply
- Support consolidated forecast sharing with suppliers and 24 months demand review to ensure transparent supply related communication with stakeholders

#### Essential Requirements:

- University degree in a scientific/technical or economics/social sciences field.
- Proficient (working) knowledge of the English language.
- 3-5 years of experience in planning within an operational (GMP) environment.
- Good understanding of pharmaceutical operations, production, and the supply chain.
- Advanced knowledge of MS Office tools.
- Strong communication skills.

We offer temporary employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

**Benefits and Rewards:** Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, possibility of joining collective health insurance scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical and mental well-being and managing workload (Well-being), Unlimited learning and development opportunities.

**Commitment to Diversity and Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

部门

Operations

Business Unit

Purchasing & Sourcing

地点

Slovenia

站点

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area  
Technical Operations

Job Type  
Full time

Employment Type  
Temporary (Fixed Term)

Shift Work  
No

```
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sources: { options: {}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true,
showSpeedMenu: false }, css: "/modules/custom/arcticnckalturaaddon/css/kalturavideo.css",
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if
(KalturaPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if
(KalturaPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", //
Default: bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:
alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled:
false, printDisabled: false, disable: true }; } if (KalturaPlayer.plugins["preventSeek"]) {
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config.plugins.floating = { disable: true }; if (KalturaPlayer.plugins["navigation"]) {
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false }; } if (KalturaPlayer.plugins["hotspots"]) { config.plugins["playkit-js-hotspots"] = { disable: true }; }
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(KalturaPlayer.plugins["info"]) { config.plugins["playkit-js-info"] = { disable: true }; } if
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[]; if (KalturaPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {};
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config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } }; }
```

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try { var kalturaPlayer = KalturaPlayer.setup(config); // Add the player to the global array. if (typeof kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other media. kalturaPlayer.loadMedia({entryId: "1dgfvmafo"}); } catch (e) { console.error(e.message) }
```

## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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7. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/Manager-nabave-tretjih-dobaviteljev--m--d---Supply-Operations-Manager--m-f-d-REQ-10074446-1>