

Associate Director, EPRM

Job ID
REQ-10073887

9月 08, 2026

India

摘要

The External Partner Risk Management (EPRM) framework ensures Novartis conducts business with External Partners who align with Novartis' ethical standards and external regulatory requirements. By maintaining and evolving a robust, risk-based process to qualify and monitor External Partners, Novartis protects stakeholders from adverse events such as litigation, financial loss, and reputational damage.

The Associate Director EPRM is responsible for

- Develop, maintain, and enhance elements of the EPRM framework, including processes, sub-processes, and supporting systems. This includes full ownership of subprocesses, stakeholder management, and supporting the implementation of effective Ethics, Risk & Compliance Programs within the organization.
- Drive synergies to harmonize risk management outcomes.
- Manage activities to reinvent the EPRM process and methodology.
- Ensure governance around adherence to TPC, Code of Ethics, and EPRM Guideline and Handbook by driving various governance forums, training, communication and engagement initiatives.

About the Role

MAJOR ACCOUNTABILITIES

- Manage and evolve the EPRM process and methodology, including stakeholder engagement, work plan definition, and accountability for outcomes.
- Continuously monitor and recommend process and system enhancements, to improve operational excellence and user experience.
- Provide strategic support and contribute to EPRM initiatives and risk management activities across Risk Areas, as needed.
- Take full responsibility for the EPRM program communication and change management including managing Change Governance forum, documentation and tracking.
- Manage EPRM configuration listings including version control and proper documentation.
- Manage SpeakUp cases related to External Partners and collaborate with Global SpeakUp Office in end-to-end handling of such cases.
- Close monitor external regulations / legislation impacting EPRM framework, and work towards adaptation of existing EPRM program to comply with evolving regulations.
- Perform gap assessment of existing EPRM framework with the emerging regulations.
- Engage proactively with internal stakeholders (Risk Functions, EPRM Operations), ERC Heads and support Country Presidents on cross-divisional EPRM related governance topics.
- Advise and support business owner / legal/ procurement groups on implementation of EPRM contract toolkit and Novartis Third Party Code.
- Organize and manage stakeholder forums such as Risk Functions meetings, EPRM Champions network, etc.) to ensure open communication and collaboration among all stakeholders.
- Provide expert guidance to stakeholders (Business Owners, Risk Functions, EPRM Operations, etc.) on adherence to the contracting toolkit covering compliance requirements, negotiation support, and equivalency assessments to ensure consistent and risk - aligned third - party engagements.
- Drive organizational and operational readiness for emerging regulations by continuously monitoring regulatory developments, interpreting their impact, and leading cross - functional efforts to adapt the EPRM framework, ensuring timely and effective compliance.

KEY PERFORMANCE INDICATORS / MEASURES OF SUCCESS

- Project outcomes with positive impact on risk assurance, efficiency, and compliance with

regulatory requirements.

- Stakeholder Feedback on communication and engagement including improvement on training.
 - Effective implementation and continuous improvement of compliance and risk management processes.
 - Other critical KPI 's:
- o Improvement in EPRM cycle-time
 - o Timeliness of communication for EPRM changes and engagement of various governance and engagement forums
 - o Timely and effective readiness for upcoming regulatory changes
 - o Training Completeness Rate for target audience (e.g., business owners / risk functions / operations)

EXPERIENCE:

- > 10 years of experience leading significant process improvements.
- Strong experience in leading design activities, solution architecture, process design, technology adoption/transformation, and implementation of new solutions.
- Experience in consulting, business, procurement, compliance, risk and project management with senior stakeholders.
- Project Management expertise.
- Strong communication and engagement experience leading change management, communication, and engagement initiatives working across stakeholders in a matrix environment.

LANGUAGES

- Fluent Spoken and Written English. Other languages are welcome.

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部门
Ethics Risk & Compliance

Business Unit
Audit & Compliance

地点
India

站点
Hyderabad (Office)

Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Legal & Intellectual Property & Compl.

Job Type
Full time

Employment Type
Regular

Shift Work
No

```
var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId:
"kalturaplayer6aad6f64778ad714686387", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop:
false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options:
```

```

}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu:
false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets:
['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
kPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if
(kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if
(kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default:
bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:
alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled:
false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) {
config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; }
config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation =
{ position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if
(kPlayer.plugins["hotspots"]) { config.plugins["playkit-js-hotspots"] = { disable: true }; } if
(kPlayer.plugins["moderation"]) { config.plugins["playkit-js-moderation"] = { disable: true }; } if
(kPlayer.plugins["info"]) { config.plugins["playkit-js-info"] = { disable: true }; } if
(kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if
(kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } }; }

```

```

// Ensure the global player registry array always exists, regardless of embed type.
window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var thumbEmbedPromise =
thumbnailEmbed({config, mediaInfo: {entryId: "1dgvmafo"}}); // thumbnailEmbed() returns a
Promise that resolves with the player instance // when the user clicks the thumbnail. Use .then() to
capture the player directly. thumbEmbedPromise .then(function(player) {
window.kalturaPlayerVideos.push(player); // Notify kaltura_data_layer.js that a new player is ready so
it can // attach custom event listeners immediately, regardless of when // the user clicked the
thumbnail relative to page load. document.dispatchEvent(new CustomEvent('kalturaPlayerReady', {
detail: { player: player } })); }) .catch(function(error) { console.error(error); }); } catch (e) {
console.error(e.message) }

```

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your contact information. Please include the job requisition number in your message.

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