

Vodja za upravljanje z naročili (m/ž/d) / Operational Lead Order Management (m/f/d)

Job ID
REQ-10070227

1月 29, 2026

Slovenia

摘要

#LI-Hybrid

Lokacija / Location: Ljubljana, Slovenia

Kot Operativni vodja upravljanja naročil boste odgovorni za vodenje velike skupine vodij naročil in logistike ter koordinatorjev CMO in dobavne verige znotraj glavne pravne entitete Novartis Pharma AG. Spodbujali boste visoke standarde odličnosti ter zagotavljali razvojne priložnosti za vse članke ekipe. Odgovorni boste za upravljanje celostnega (E2E) procesa med kompleksnimi medpodjetniškimi (intercompany) in zunanjimi kupci ter ustreznimi dobavitelji za vse logistične zadeve, vključno s premiki materiala iz proizvodnih lokacij do medpodjetniških in zunanjih kupcev prek logističnih HUB-ov ali z neposrednimi pošilkami, skladiščenjem, vsemi povezanimi vidiki skladnosti in mednarodne trgovine ter nabavo storitev tretjih ponudnikov. Upravljali boste dobave iz proizvodnih lokacij NTO Pharma na medpodjetniške trge in k zunanjim kupcem ter dobave znotraj proizvodnih lokacij NTO Pharma. Zagotavljali boste razpoložljivost ter stalno izboljševanje učinkovitih, uspešnih in visoko avtomatiziranih procesov z namenom doseganja visoke ravni storitev, stroškovne učinkovitosti, kakovosti in skladnosti.

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As an Operational Lead Order Management, you will be responsible for leading a large group of Order & Logistic Managers and CMO & Supply chain coordinators within the principal entity Novartis Pharma AG, promoting high standards of excellence, and providing development opportunities to all team members. Managing E2E process between complex intercompany & third-party customers and respective suppliers to all logistics matters, including material movement from production sites to Intercompany & third-party customers via HUB or as direct shipments, warehousing, all related compliance & international trade aspects plus sourcing of third-party services from providers. Managing supplies from NTO Pharma manufacturing sites to Intercompany markets and Third-party customers and to NTO Pharma manufacturing sites. Ensuring availability and continuous improvement of effective, efficient and highly automated processes to achieve a high level of service, cost efficiency, quality and compliance.

This role is based in Ljubljana, Slovenia. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Delovno mesto se nahaja v Ljubljani, v Sloveniji. Novartis za to vlogo ne nudi podpore pri preselitvi, zato se prijavite le, če vam je ta lokacija dostopna.

About the Role

Vaš e ključ ne odgovornosti:

- Odgovornost za vodenje vodij naročil in logistike na najvišji ravni znotraj glavne pravne entitete Pharma AG, spodbujanje visokih standardov odličnosti ter zagotavljanje razvojnih priložnosti za vse članke ekipe
- Upravljanje medpodjetniških naročil med medpodjetniškimi trgi (> 50 pravnih subjektov) in proizvodnimi lokacijami (> 35 pravnih subjektov)
- Upravljanje dobav za zunanje (third - party) kupce in kupce v procesu odprodaje
- Zagotavljanje razpoložljivosti ter stalnega izboljševanja učinkovitih, uspešnih in visoko avtomatiziranih procesov za doseganje visoke ravni storitev, stroškovne učinkovitosti, kakovosti in skladnosti
- Delovanje v skladu z zakonodajo, internimi pravili, dobrimi praksami in poslovnimi cilji
- Spodbujanje medfunkcijskega sodelovanja ter vzpostavljanje močnih odnosov znotraj NTO s sodelovalnim in proaktivnim (»can - do«) pristopom

Vaš doprinos k delovnem mestu:

- Visoka izobrazba (zaželeno magisterij) s področja upravljanja dobavne verige, poslovne administracije, IT, industrijskega inženiringa ali naravoslovnih ved (kemija, farmacija)
- Vsaj 10 let izkušenj na področju upravljanja dobavne verige na višjih vodstvenih pozicijah, prednostno v zdravstvu, industriji potrošniškega blaga, kemijski ali drugi procesni industriji
- 3-5 let izkušenj z vodenjem ekip oziroma upravljanjem ljudi

- Odlično poznavanje poslovnih procesov v farmacevtski industriji, vključno z reguliranimi področji, kot so Regulatory, GxP in SOX
- Medkulturne izkušnje ter sposobnost delovanja v kompleksnem, medfunkcijskem in globalnem okolju
- Poglobljene izkušnje in znanje dela s sistemom SAP (napredna raven)
- Dokazane izkušnje z vodenjem projektov
- Angleščina in slovenščina - tekoče v pisni in ustni obliki; znanje tretjega jezika je prednost

Z izbranim kandidatom bomo sklenili delovno razmerje za **nedoločeno** poskusno dobo **6 mesecev**. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje:

Konkurenčni plačni paket, letni bonus, fleksibilen način dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, možnost vključitve v kolektivno zdravstveno zavarovanje, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju fizičnega in duševnega dobrega počutja ter delovne obremenitve (Polni življenja.), številne priložnosti za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključnosti Novartis si prizadeva ustvariti izjemno, vključujočo delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami? <https://www.novartis.com/about/strategy/people-and-culture>

Pridružite se Novartisu Ni pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi takoj, ko se pojavijo: <https://talentnetwork.novartis.com/network>

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Key Responsibilities:

- Responsible for top of Order & Logistics Managers within the principal entity Pharma AG, promoting high standards of excellence and providing development opportunities to all team members
- Manage inter-company orders between intercompany markets (> 50 entities) and manufacturing sites (> 35 entities)
- Manage supplies to third party and divestment customers
- Ensure availability and continuous improvement of effective, efficient, and highly automated processes to achieve a high level of service, cost efficiency, quality and compliance
- Act in accordance with legislation, internal rules, good practices, and business objectives.
- Drive cross functional collaboration and build strong relationship within NTO with a collaborative and can-do attitude

Essential Requirements:

- Higher education (preferably master's degree) in Supply Chain Management, Business Administration, IT, Industrial Engineering or Science (Chemistry, Pharmacy)
- 10 years of supply chain management experience in a senior role preferably in Health Care, Consumer Goods, Chemical or other process industry
- 3-5 years of experience in leading a team resp. people management
- Excellent knowledge of business processes within the pharmaceutical industry, incl.-controlled areas such as Regulatory, GxP and SOX
- Intercultural experience and ability to act in a complex, cross functional and global environment
- Profound SAP experience and knowledge (advanced level)
- Proven Project Management experience
- English and Slovenian - fluent written and spoken. 3rd language a plus

We offer **permanent employment** with **6 months** of probation period. Submit your application with the CV in Slovenian and English language.

Benefits and Rewards:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, possibility of joining collective health insurance scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical and mental well-being and managing workload (Well-being), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

部门
Operations

Business Unit
Product Supply Chain

地点
Slovenia

站点
Ljubljana

Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area
Technical Operations

Job Type
Full time

Employment Type
Regular

Shift Work
No

```
function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer698195a96eb81259611550"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; // Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth  var config = { targetId:
"kalturaplayer698195a96eb81259611550", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false,
allowMutedAutoPlay: false, loop: false }, sources: { options: {}, startTime: 0 }, plugins: { download: {
disable: true }, "playkit-js-transcript":{ position: "right", // Default: bottom;( ' left ', ' right', ' top ', 'bottom' ) to
enable transcript. expandMode: "over", // Default: alongside;( ' alongside', ' hidden ', 'over' )
expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
true } }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; config.plugins.preventSeek = { preventSeekForward:
false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; config.plugins['playkit-
js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
config.ui.uiComponents = []; config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } };
```

```
try { var kalturaPlayer = KalturaPlayer.setup(config); // Add the player to the global array. if (typeof
kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1dgfvmafo"}); setTimeout(() => {
setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) {
players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => {
players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause ===
'function') { otherPlayer.pause(); } })); }); }) catch (e) { console.error(e.message) }
```



VIDEO

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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3. <https://talentnetwork.novartis.com/network>
4. <https://www.novartis.com/about/strategy/people-and-culture>
5. <https://www.novartis.com/sites/novartiscom/files/novartis-life-handbook.pdf>
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7. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/Vodja-za-upravljanje-z-narocili-m--d----Operational-Lead-Order-Management--m-f-d-REQ-10070227>
8. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/Vodja-za-upravljanje-z-narocili-m--d----Operational-Lead-Order-Management--m-f-d-REQ-10070227>