

Expert Scientific Writer

| Job ID | |
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| REQ-10068388 | |

12月 09, 2025

India

摘要

To write, support and manage projects to prepare high quality medical and scientific communications including, literature review, abstracts, posters, slide sets, Manuscripts for publication/ presentation at congresses or assets to be used by internal medical teams.

About the Role

Expert Scientific Writer

Location - Hyderabad #LI Hybrid

Major Responsibilities:

Demonstrate a command of assigned therapeutic areas and expertise with assigned

products. Research and write original content for publications activities (primary and review manuscripts, abstracts, posters), slide presentations and other materials from data sources including clinical study reports, patient profiles etc.

- Timely preparation of publications to satisfy regulatory requirements for publication of clinical trial results, to increase customer awareness of company products, and to support marketing activities. Develop content that is scientifically accurate, evidence-based, grammatically accurate, referenced using appropriate sources, and consistent with quality standards for author review, stakeholder review as appropriate, and scientific peer review.
- Perform internal scientific reviews to ensure quality in line with the scope and scientific
 messages to meet defined expectations. Mentor internal team members and help new joiners
 onboard. Perform quality control (QC) checking / proof reading of the above-mentioned
 documents to meet defined expectations.
- Clearly communicate medical scientific concepts in a condensed, audience-appropriate way.
 Follow all internal processes and procedures regarding workflow, development of deliverables, and adherence to industry best practices, including GPP. Ability to function on different therapeutic teams or projects across multiple brands as needed.
- Manages multiple assigned projects at one time. Obtains feedback from customers. Complies
 with and support group 's project management tool, standards, policies and initiatives. Provide
 input and aid in troubleshooting/problem-solving.
- Maintains records for all assigned projects including archiving in line with the SOPs. Maintains audit, SOP and training compliance. Performs additional tasks as assigned.

Minimum Requirements:

- Education Minimum: Healthcare professional degree or degree in a healthcare-related field. Desirable: Advanced degree (PhD, PharmD, MD) in life science/healthcare.
- Experience: Minimum of 5 years 'experience in medical communications preferrable in pharmaceutical industry.
- Good understanding of industry work processes for publications.
- Demonstrated ability to establish effective working relationship in a matrix and multicultural environment. Strong customer-oriented mindset.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Willingness to work and be available during US business hours (up to 8:00 p.m. IST or 10:30 a.m. EST), schedule coordination in advance to ensure US Holiday coverage, and on call for critical matters, based on business needs.

Key Performance Indicators:

Attention to detail and high degree of scientific and medical accuracy. Ability to identify key issues and to creatively and strategically overcome challenges or obstacles.

Sound analytical thinking, planning, prioritization, and execution skills. Well-developed professional communication skills, including written and inter-personal.

Exceptional organizational skills with adeptness at multitasking. Flexibility and adaptability to change; ability to work under time constraints.

Ability to interact effectively in a team-oriented environment. Established track record of high-quality

medical communications outputs (eg, manuscripts, posters, slide decks etc).

Understanding of good publication practice guidelines (GPP). Adheres to quality, compliance to SOPs, timeliness, and productivity of deliverables as per KPI targets. Adheres to Novartis values and behaviours.

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You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. https://www.novartis.com/careers/benefits-rewards

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

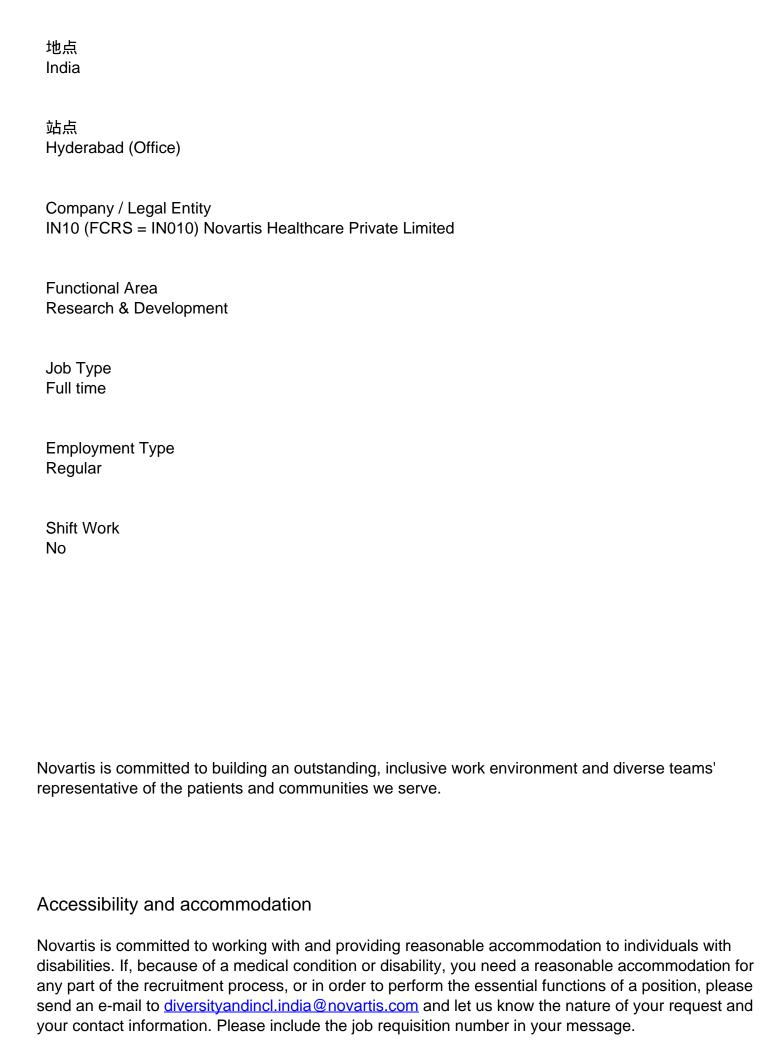
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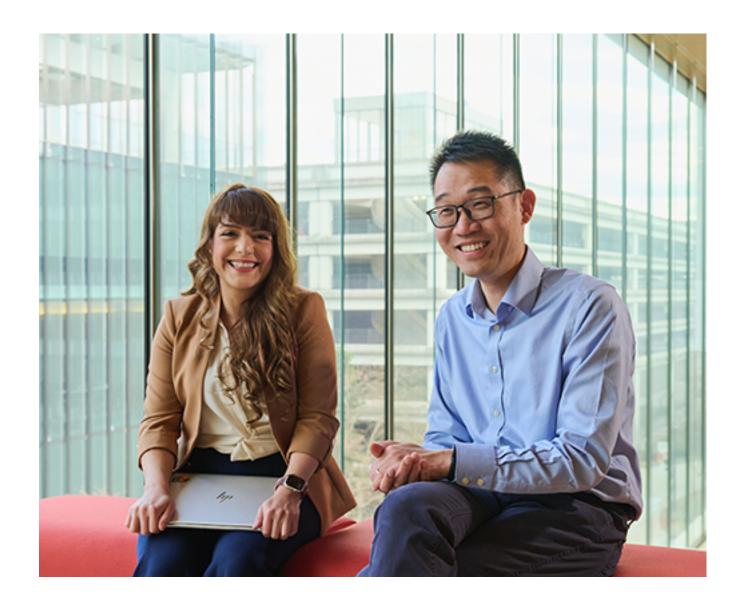
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