

Associate Director, Global Publications & Foundational Content

Job ID
REQ-10068292

12月 08, 2025

India

摘要

Creation of high-quality highly-complex scientific content, such as publications and foundational core content elements, in line with priorities and scientific narrative defined in SCP. Ownership of content from brief to publication or presentation, for first-time right delivery.

About the Role

Job Description

Associate Director Global Publications & Foundational Content

Location - Hyderabad #LI Hybrid

About the Role:

Working in partnership with the Client Engagement team, Medical Communications, and the Writing delivery team for a designated client group/therapeutic area (TA)/brand, this role will be responsible for delivering and supporting scientific excellence of Medical Communications services across their accounts

Key Responsibilities:

- Prepares / supports the preparation of highly complex scientific documents to meet highest quality standards, including pivotal primary manuscripts, scientific communications platform and scientific lexicons, scientific writing for IEPs, meeting materials for satellite symposia, publication planning materials.
- Initiates, implements and champions process improvement techniques.
- Manages multiple projects across multiple brands and therapeutic areas.
- Defines and implements customer management strategies and tactics.
- Ideates and implements tactics to influence internal and external development environment.
- Complies with and support group 's project management tool, standards, policies and initiatives.
- Follows Novartis specifications for documentation, templates etc
- Maintains records for all assigned projects including archiving.

Commitment to Diversity & Inclusion: :

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Essential Requirements:

- Minimum science degree or equivalent, B.Sc./equivalent with 12 years Clinical Research (CR) experience, M.Sc./M.Pharm +10 years of clinical research (CR) experience
- Provides strategic inputs to development and brand plans and assists in policy decision making as TA/disease/deliverable champion.

Desired Requirements:

- Thorough knowledge of Good Clinical practice. Demonstrated ability to establish effective working relationship in a matrix and multicultural environment.
- Demonstrated presentation and diplomacy skills. Strong customer-oriented mindset.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people 's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You 'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/networ>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门
Development

Business Unit
Development

地点
India

站点
Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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