

Functional Trainer - Commercial

Job ID
REQ-10068172

12月 08, 2025

Czech Republic

摘要

The Trainer will support the Training Needs Analysis, development and delivery of learning and knowledge content within their respective Pillar (Commercial). Work closely with Functional Trainers to identify common and holistic learning requirements identified across the program, Change Managers for their Pillar to develop the Training Needs Analysis for their respective functional area, ensuring learning needs are broader than technology changes only. Will agree the Training Curriculum and Course Outlines with their Pillar and E2E counterparts, prior to any content being developed. Will manage and support the development of all learning and knowledge content as per the agreed scope

Location: Prague, Czech Republic #Li-Hybrid

About the Role

Your responsibilities include, but not limited to:

- Support the development of the global Training Needs Analysis for respective function
- Support the development of the global Training Curriculum, including course outlines for respective function
- Support the facilitation of the TNA and curriculum sign off for respective function
- Global learning content creation (incl. in application trainings) for respective function, including required variants where applicable
- Creation of course outlines - ILT, eLearning and VILT
- Updating of the tracking and reporting of the global learning content development for respective function
- Participate in the train-the-trainer program for respective function
- Development of the learning requirements to deliver training, e.g. data requirements, business scenarios, SAP environment configuration, refresh strategies, workbooks etc
- Support development of the Local learning materials & toolkit as required
- Support delivery of learning content by providing virtual trouble shooting & trainer support

Minimum requirements :

- Bachelor or Master ' s degree in Business or Engineering or equivalent with few years of experience in training/learning in the pharmaceutical industry, preferably in Operations
- Project management, experience of managing multiple projects at the same time.
- Experience in SAP, Excel
- Proficiency in rapid development eLearning tools , such as Articulate Storyline, Captive etc, would be advantageous
- Ability to work with a cross-functional, cross-cultural team within a matrix organization
- Strong consulting, facilitation and business partnering skills

You ' ll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program - choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Transportation Allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services:

<https://www.novartis.cz/>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门

Operations

Business Unit

Other

地点

Czech Republic

站点

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o.

Functional Area

Human Resources

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to di.cz@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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