

MBR kreator (m/ ž /d) /Specialist MBR Designer (m/f/d)

Job ID
REQ-10066753

11月 20, 2025

Slovenia

摘要

#LI-Hybrid

Lokacija / Location: Slovenia (Ljubljana) or Spain (Barcelona)

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Novartis ne more ponuditi podpore pri selitvi za to delovno mesto, prosimo, prijavite se le, če je ta lokacija za vas dostopna.

Kot MBR kreator boste skrbeli za oblikovanje in posodabljanje tehnoloških postopkov (MBR) tako v fazah implementacije sistemov za upravljanje proizvodnje (MES) kot tudi med redno proizvodnjo na lokaciji. Odgovorni boste za podporo pri validaciji MES, kreiranju osnovnih podatkov v sistemu MES, pripravo standardnih operativnih postopkov (SOP) ter delovnih navodil, prav tako pa izvaja tudi usposabljanja s področja MES.

The Specialist Master Batch Record (MBR) Designer is responsible for supporting the sites in developing and implementing MBR 's during the project deployments and site operations.

This role is essential in ensuring the smooth operation and continuous improvement of MES systems across all Novartis sites, contributing significantly to the organization's efficiency and compliance standards.

About the Role

Va š e klju č ne odgovornosti:

- Sodelovanje pri kreiranju in posodabljanju elektronskih tehnolo š kih postopkov (MBR) za MES v skladu z globalnimi standardi.
- Podpora pri validacijah MES, pri kreiranju testnih specifikacij in kreiranju osnovnih podatkov v MES sistemu.
- Kreiranje osnovnih podatkov v MES
- Kreiranje splo š nih (SOP) in operativnih postopkov za potrebe MES
- Izvajanje usposabljanj in treningov ter izmenjava najbolj š ih praks na Novartisovih lokacijah.
- Odgovornost za osebni in strokovni razvoj.
- Izvajanje in upo š tevanje vseh navodil in zahtev za zagotavljanje varnega dela, varovanja okolja in premo ž enja.
- Ostale naloge dolo č ene z letnim pogovorom o ciljih in s kazalniki uspe š nosti.
- Druge naloge po navodilu nadrejenega in naloge na podlagi posebnega imenovanja.

Va š doprinos k delovnem mestu:

- Visoko š olska stopnja izobrazbe s podro č ja IT ali druge ustrezne smeri
- Aktivno znanje angle š kega jezika (ustno in pisno), drugi jeziki kot sloven š č ina ali nem š č ina so prednost.
- Izku š nje z na č rtovanjem MBR v MES PAS-X ali MES OpsTrakker.
- Izku š nje v farmacevtski industriji in poznavanje proizvodnih procesov.
- Dobro sodelovanje in medosebne ve š č ine, saj vloga vklju č uje delo na lokacijah Novartis

Z izbranim kandidatom bomo sklenili delovno razmerje za nedolo č en č asposkusno dobo 6 mesecev. Prijavo oddajte z ž ivljenjepisom v slovenskem in angle š kem jeziku.

Ugodnosti in nagrajevanje:

Konkuren č en pla č ni paket, letni bonus, fleksibilen na č in dela z mo ž nostjo prilagajanja urnika in delom od doma, pokojninska shema, shema nagrajevanja in priznanja dose ž kov, raz š irjeni program promocije zdravja na podro č ju telesnega, du š evnega in fizi č nega po č utja (iniciativa Polni ž ivljenja),

š tevilne priložnosti za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključnosti. Novartis si prizadeva ustvariti izjemno, vključujočo delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Dostop in prilagoditve: V Novartisu si prizadevamo k vključnosti oseb z invalidnostjo in zagotavljanju ustreznih prilagoditev delovnega okolja posameznikom z omejitvami. V kolikor zaradi bolezni ali invalidnosti potrebujete ustrezne prilagoditve v kateremkoli delu selekcijskega procesa oziroma potrebujete prilagoditve pri izvajanju osnovnih nalog na delovnem mestu, nam pišite na naslov diversity.inclusion@novartis.com in navedite, kakšne prilagoditve potrebujete ter vaše kontaktne podatke. Prosimo, vključite tudi podatek o številki razpisa, na katerega se prijavljate.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami? <https://www.novartis.com/about/strategy/people-and-culture>

Pridružite se Novartisu. Ni pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi takoj, ko se pojavijo: <https://talentnetwork.novartis.com/network>

Key Responsibilities:

- Design and update Master Batch Records (MBRs) in alignment with global core processes.
- Provide MBR design and business process support to MES implementation projects and operating sites.
- Responsible for MES trainings and best practice sharing across Novartis sites.
- Enforce process standardization and harmonization across Novartis sites.
- Provide MES business configuration and master data support.
- Collaborate with the global and local teams in site fit-gap analysis for MES project preparation.
- Support the updates of standard operating procedures and global guidelines.
- Participate in MES communities of practices.

What you'll bring to the role:

- Bachelor's degree in pharmaceuticals, chemistry, or another relevant technical field.
- Fluent English. Other languages such as German and Slovenian are a plus.
- Experience in MBR design in MES PAS-X or MES OpsTrakker.
- Experience in the pharmaceutical industry and knowledge of manufacturing processes.
- Good collaboration and interpersonal skills as the role entails working across the Novartis sites

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

Benefits and Rewards:

NVS d.o.o.: Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Well-being), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation: Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门
Operations

Business Unit
Information Technology

地点
Slovenia

站点
Ljubljana

Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Alternative Location 1
Barcelona Gran V í a, Spain

Functional Area
Technology Transformation

Job Type
Full time

Employment Type
Regular

Shift Work
No

[Apply to Job](#)



Job ID
REQ-10066753

MBR kreator (m/ ž /d) /Specialist MBR Designer (m/f/d)

[Apply to Job](#)

Source URL:

<https://prod1.novartis.com.cn/careers/career-search/job/details/req-10066753-mbr-kreator-mzd-specialist-mbr-designer-mfd>

List of links present in page

1. <https://www.novartis.com/careers/benefits-rewards>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/about/strategy/people-and-culture>
4. <https://www.novartis.com/careers/benefits-rewards>
5. https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/MBR-kreator---m--d---Specialist-MBR-Designer--m-f-d_REQ-10066753-1
6. https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/MBR-kreator---m--d---Specialist-MBR-Designer--m-f-d_REQ-10066753-1