

Associate Clinical sourcing Manager

Job ID REQ-10066665

11月 19, 2025

India

摘要

The Associate Clinical Sourcing Manager supports Novartis clinical trials by managing sourcing activities for Contract Research Organisations (CROs). Ensure compliant, timely, and cost-effective external service delivery to enable the Novartis drug development pipeline.

About the Role

Key Responsibilities

- Prepare and release RFI, RFP, and RFQs; negotiate with suppliers for new requests and scope changes.
- Act as primary contact for vendors on scope of work, assumptions, pricing, and payment schedules.
- Negotiate, develop, and execute contract frameworks (MSAs, SLAs) with key suppliers and ensure implementation.

- Collaborate with legal, finance, and QA to ensure agreements minimise risk and deliver commercial advantage.
- Drive supplier selection based on category strategy, value-added services, and cost optimisation.
- Monitor compliance, reduce maverick spend, and deliver annual productivity improvements.
- Manage complete contract packages for clinical ESP activities, ensuring SOX and company compliance.
- Support vendor audits and corrective action plans.
- Track supplier performance against expectations and contracts.
- Identify and implement innovative sourcing solutions to create value.
- Plan and manage projects considering priorities, resources, budgets, and constraints.
- Build sustainable stakeholder relationships across business structures and networks.

Minimum Requirements

- Bachelor's degree in Life Sciences, Chemistry, Biochemistry, or Pharmaceutical Sciences.
- Minimum 5 years 'experience in Clinical Development, Pharma R&D, or Procurement.
- Minimum 5 years 'experience in outsourcing within Pharma or CRO industry.
- Fluent in English and French (spoken and written).

Desirable Requirements

Master 's degree or MBA in business administration or scientific field.

Benefits & Rewards

Czech Republic: Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement); 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program - choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: https://www.novartis.cz/

Commitment to Diversity and Inclusion / EEO paragraph:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and Accommodation:

Czech Republic: Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you

need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to di.cz@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

India: Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

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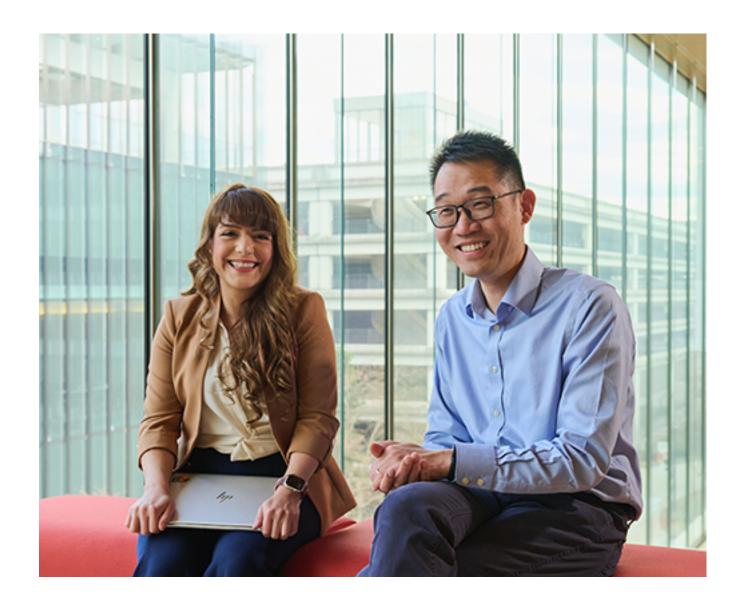
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| Business Unit Purchasing & Sourcing |
| 地点 India |
| 站点 Hyderabad (Office) |
| Company / Legal Entity IN10 (FCRS = IN010) Novartis Healthcare Private Limited |
| Alternative Location 1 Prague, Czech Republic |
| Functional Area Procurement |
| Job Type Full time |
| Employment Type Regular |
| Shift Work No |
| Apply to Job |
| |

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