

Pipeline Operations Manager

Job ID
REQ-10066279

12月 08, 2025

India

摘要

Reviews, manages, proactively challenges, and controls status of projects operations of the programs and budgets; manages schedules and may prepares status reports. Assesses project issues and develops resolutions to meet productivity, quality, and stakeholders goals and objectives. Develops mechanisms for monitoring project progress and for intervention and problem solving with team members and line managers. Acts as liaison with alliance partners and thought leaders external to the company. Interfaces with stakeholders to ensure requirements are met.

About the Role

Key Responsibilities

- Serve as the main point of contact for Horizon Project management system, addressing inquiries, resolving issues, managing user access and time recordings.
- Rapidly adopt and promote new technologies, including AI and automation, to enhance

operational efficiency.

- Oversee the creation of program codes supporting drug development and update standard lists as needed.
- Implement governance and funding decisions across the portfolio following Horizon approvals.
- Develop and execute quality assurance checks, conduct periodic data reviews, and coordinate issue resolution with teams.
- Manage bug verification, request creation, and resolution in collaboration with business, technical, and operations teams.
- Gather and organize user feedback, coordinate with process and system owners to address needs, and oversee change requests and user acceptance testing.
- Maintain the Horizon Info site, ensuring compliance with governance and release management standards.

Minimum Requirements

- Bachelor's or master's degree in Life Sciences, Business Administration, or Computer Science, with knowledge of project management and development processes.
- Experience in the pharmaceutical or related industry, particularly in project management, training, and user support.
- Techno-functional proficiency, innovative mindset, and strong stakeholder management and problem-solving skills.
- Demonstrated ability to support business functions and maintain project management systems, including data quality and system changes.
- Effective collaboration with remote and diverse teams across multiple countries and time zones; ability to work in a matrix environment.

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部门

Development

Business Unit

Development

地点

India

站点

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type
Regular

Shift Work
No

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