

Associate Director Business Operations

Job ID
REQ-10063758

12月 12, 2025

Ireland

摘要

The Associate Director, Business Operations is accountable for driving faultless GMA functional strategy and operational execution, including the rigor of design, integration & adoption of new, innovative solutions that ensure medical therapeutic areas and functions are equipped for organizational effectiveness and operational delivery.

About the Role

The remit of responsibilities extends beyond leading everyday operational activities to the integrative planning of strategic innovation (e.g., AI, technology, process simplification) into the future fabric and operating model of Global Medical Affairs.

Key areas of responsibility:

- Responsible for driving faultless GMA functional strategy and operational execution, including the rigor of design, integration & adoption of new, innovative solutions that ensure medical therapeutic areas and functions are equipped for organizational effectiveness and operational delivery.
 - Responsible for integrative planning of strategic innovation (e.g., AI, technology, process simplification) into the future fabric and operating model of Global Medical Affairs.
 - Manage GMA transformation programs and projects, supporting GMA Leadership as required.
 - Support design and implementation of AI and technology solutions, ensuring key design processes are implemented; track the outcomes and secure committed benefits generated. Support GMA functional operations, including but not limited to - rolling change, communication & engagement strategy/ planning, functional resource/ FTE forecasting in partnership with Dev Finance - and enablement of GMA strategy.
- Requirements:

Bachelor ' s Degree in life sciences required; advanced degree (MSc, MBA etc.) in scientific or business preferred (or relevant business experience)

Minimum 6 years of relevant experience (e.g., health care or

technology sector; business transformation; new technologies; operational excellence) Fluent English (oral and written) Why Novartis: Our purpose is to reimagine medicine to improve and extend people ' s lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve. Accessibility and accommodation Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to diversity.inclusionch@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network> Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门
Development

Business Unit
Development

地点
Ireland

站点
Dublin (NOCC)

Company / Legal Entity
IE02 (FCRS = IE002) Novartis Ireland Ltd

Alternative Location 1
London (The Westworks), United Kingdom

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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