QC Analyst IV

Job ID
REQ-10047551

4月 14, 2025

Singapore

摘要

-This role utilizes chemistry laboratory skills to test and measure product or materials while ensuring that analysis is performed according to established Standard Operating Procedures (SOPs), Analytical Methods & current Compendia.

About the Role

Major accountabilities:

- Sample storage and management -Analytical testing/documentation of drug product / finished product / complaints / stability / packaging material samples to GxP standards Stability -Testing/Sample storage and management .
- Analytical documentation of stability samples to GxP standards -Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

Key performance indicators:

- Orders are processed correctly and quickly.
- No waiting times due to wrong or delayed order.
- Deadline adherence rate: orders completed on time, all missed deadlines reported in good time, the shortest possible lead time -Ensure constant readiness for inspection, no critical complaints from superiors and inspectors -Consistently follow the GMP and GSU guidelines, as well as the SOPs, no critical irregularities -Finding and implementing optimization options to reduce costs -Completed training plan

Minimum Requirements:
Work Experience:

- Sound technical & scientific knowledge of pharmaceutical/ chemical.
- Working experience in Laboratory environment in the Pharmaceutical.
- analytics/QC/ equivalent.
- industry.

Skills:

- Continuous Learning.
- Dealing With Ambiguity.
- Decision Making Skills.
- Gxp.
- Industry Standards.
- Laboratory Equipment.
- Laboratory Excellence.
- Quality Control (Qc) Testing.
- Quality Control Sampling.
- Self Awareness.
- Technological Expertise.
- Total Quality Management.

Languages :

- English.

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部门
Operations

Business Unit
Innovative Medicines

地点
Singapore

站点
Tuas South Avenue

Company / Legal Entity
SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd

Functional Area
Quality

Job Type
Full time

Employment Type
Regular

Shift Work
No

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