SSO Site Partnership Manager

Job ID
REQ-10047430

4月 18, 2025

Japan

摘要

This is a newly created position regarding the establishment of a clinical translational research hub.
本募集はclinical translational research hub設置に関して新設されるポジションです。
The SSO Site Partnership Manager optimizes the cooperation with selected trial sites, considered key accounts for Novartis with huge potential to significantly contribute to the portfolio execution, aiming to improve performance in clinical studies regarding patient numbers, timelines, data flow and quality and thus establishes Novartis as partner of choice in clinical trials.

サイトパートナーシップマネージャーは, パートナーとなる医療機関を選定し, 臨床試験のスピードと質の改善へ貢献, 革新的なモダリティの臨床試験を実施できる施設へ成長させます。
また, パートナー施設とWin-Winの関係を構築し, 選ばれる依頼者になることを目指します。
この役割は, そのための戦略を立案し, 開発部門だけでなく, 幅広い社内外の関係者を巻き込みながらリードしていくStrategic roleです。
さらに, Asia hubの一員としてAsiaおよびGlobalのサイトパートナーシップマネージャーと協力し, パートナーシッププログラム全体を推進することも期待されています。

About the Role

Major Accountabilities:

1. In cooperation with study sites:

- Responsible for key account network within the country

- Defines tailored engagement model with assigned sites according to local and structural needs of these sites. Prepares and implements Site Partnership Strategy Plans in cooperation with assigned accounts. Defines measures of success for each site in scope (e.g., % increase in portfolio volume, patient density, start-up, and contracting timelines)

- Single point of contact for all relevant stakeholders (e.g., departments heads, investigators, pharmacists, clinic administration) across all therapeutic areas at assigned sites regarding all study overarching topics. Communicates Novartis standards & expectations for future collaboration

- Supports feasibility process in close cooperation with Feasibility Manager. Supports and optimizes early site engagement, speed of site initiation readiness as well as achievement of committed patient numbers in the assigned sites

- Responsibility to analyze all information regarding the assigned sites, to oversee all study activities and to survey sites ´strengths, areas of improvement and capacities

- Support sites in developing network with other departments to improve study start-up, patient management and recruitment. Support negotiation of study fees, contracts, contract templates and master templates as applicable

2. Novartis internal:

- Optimizes Novartis processes to simplify and speed up study start-up with focus on site set-up

- Communicates knowledge regarding sites and the overarching topics to the organization and informs and advises relevant functions actively (e. g. site selections)

Required Competency:

- Customer Focus

- Strategic Mindset

- Action Oriented

- Promote Engagement

Minimum requirements

- Degree in scientific or health discipline required and an advanced degree with clinical trial experience and/or project management (preferred)

- Fluent in English and local language (written and spoken)

- Minimum 5 years’ experience in work with hospital customers. (e.g., clinical research or in a role that oversees (project management) and/or with monitoring clinical trials)

- Capable of leading in a matrix environment, without direct reports. Understanding of all aspects of clinical drug development with particular emphasis on monitoring and study execution

- Strong project management capabilities with demonstrated ability to problem solve and mediate complex issues

- Thorough understanding of the international aspects of drug development processes, including strong knowledge of international standards (GCP/ICH), health authorities (FDA/EMA), local/National Health Authorities regulations and Novartis standards

- Demonstrated negotiation and conflict resolution skills both internal and external (site relationships) . Strong influencing and presentation skills. Strong communication skills. Communicates effectively in a local/global matrix environment

福利厚生

ノバルティスの福利厚生と報奨について必要な情報は、ノバルティスライフハンドブックに記載されています。

novartis-life-handbook.pdf

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ノバルティスは患者さんや地域社会などに対して、 包括的かつ優れた職場環境、および
多様なチームを構築するよう取り組んでいます。

合理的配慮

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健康状態や障害に関して、採用プロセスあるいは必須の職務を満たすために合理的配慮が必要な場合は midcareer-r.japan@novartis.com 宛てに電子メールをお送りください。その際ご依頼内容、ご連絡先、求人票の番号を明記してください。

Benefits and Rewards:

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook.

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Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to midcareer-r.japan@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each

other. Combining to achieve breakthroughs that change patients ’ lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

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部门
Development

Business Unit
Universal Hierarchy Node

地点
Japan

站点
Toranomon (NPKK Head Office)

Company / Legal Entity
JP05 (FCRS = JP005) Novartis Pharma K.K.

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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