

## Medical Lead

Job ID  
REQ-10041117

2月 25, 2025

Singapore

### 摘要

- In line with overall product strategy, the Medical Lead is responsible for supporting the design, implementation and execution of Medical Affairs plans for assigned Therapy Area, providing scientific information, helping design & organise clinical studies, building educational dialogue with KOLs and regulatory stakeholders

### About the Role

Major accountabilities:

- Ensure medical enquiries are responded to in a high quality, timely manner, and in accordance with applicable standards; establish standard response documents as appropriate, for frequently asked questions.
- Provide medical/scientific input into the development and execution of clinical trial or clinical

research related activities, including initiation and oversight of clinical studies / clinical research within the respective therapeutic area.

- Support country strategy for Non Interventional Studies/Investigator Initiated Trial activities.
- Coordinate review and approval of medical materials and locally developed promotional materials; ensure medical materials provided from global or region for stakeholder engagement and events are tailored to local needs, and reviewed/approved per local/P3 guidelines.
- Ensure medical insights are provided to cross functional groups, including, but not restricted to: Pharmacovigilance, Regulatory affairs, Market Access, QA, Commercial teams, Brand team and others.
- Responsible for risk identification and assessment, mitigation planning as well as implementation and monitoring of appropriate internal controls within the area of responsibilities.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt

Key performance indicators:

- Works within Ethics & Compliance policies -Achievement of annual targets for medical activities

Minimum Requirements:

Work Experience:

- Minimum of 3 years of experience in medical affairs
- Proven experience in the local market
- Demonstrated expertise in pre-launch planning and execution
- Business proficiency in English
- Advanced degree (PhD or MD) in a relevant field is preferred
- Experience in renal therapy or related areas is preferred
- Collaborating across boundaries
- Operations Management and Execution
- Project Management

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部门

International

Business Unit

Innovative Medicines

地点

Singapore

站点

Mapletree Business City (MBC)

Company / Legal Entity  
SG04 (FCRS = SG004) Novartis Singapore Pte Ltd

Functional Area  
Research & Development

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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