

## Znanstveni svetovalec ekspert / Associate Director Science & Technology (m/f/d)

Job ID  
REQ-10038167

2月 14, 2025

Slovenia

### 摘要

Kot Znanstveni svetovalec ekspert, boste vodili in upravljali vse aktivnosti projekta/mreže in uporabili znanstveno/tehnično/GMP in/ali kakovostno znanje za reševanje kompleksnih raziskovalno-razvojnih težav. Glavne zadolžitve bodo usmerjati starejšee ekipe; aktivno voditi strategije linije z vodenjem prek funkcionalnih ekip ali znanstvenih programov ter razvijati strategije na področju znanosti in tehnologij.

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As Associate Director Science & Technology you will lead and manage all project/network activities and apply scientific/technical/GMP and/or quality-related expertise to address complex R&D issues; coach senior team members; actively drive line unit strategies by leading cross-functional teams or scientific programs; develop strategies on science and technologies.

## About the Role

Va še ključne odgovornosti:

- Aktivno sodeluje v ekipah, pri projektih, v mrežah in/ali platformah; obvladuje večje število aktivnosti hkrati;
- Aktivno prispeva k napovedim proračuna in sredstev ter k pripravi nepovratnih sredstev, zagotavlja ozaveščenost o stroških za vse projekte za katere je odgovoren.
- Načrtovanje, vodenje in upravljanje vseh razvojnih dejavnosti in projektov v ekipi v skladu s proračunom, projektnimi načrti, časovnicami in viri:
- Podpora pri strateških projektih, ki so ključni za poslovanje. Podpora in sodelovanje z zunanjimi raziskavami ter akademsko sfero.
- Tolmači rezultate, vrednoti podatke in dela ustrezne zaključke; nadzoruje znanstvene aktivnosti v zvezi s projekti; izvaja zahtevnejše naloge brez uveljavljenih postopkov.
- Obvešča o problemih v okviru svoje pristojnosti in jih rešuje; komunicira; vodi prenos znanja na druge oddelke ali zunanje izvajalce, vključno z usposabljanjem na lokacijah; službene poti lahko obsegajo tudi do 15% delovnega časa.
- Deluje kot priznani ekspert v mednarodni znanstveni skupnosti z odličnimi vodstvenimi sposobnostmi.
- Daje znanstvene usmeritve; ustvarja kulturo odličnosti. Razvija, vodi in usmerja znanstvene sodelavce ter jim pomaga razvijati potenciale; znanstvene rezultate predstavlja na internem nivoju ter vodi in prispeva k objavam, prezentacijam in patentom
- Odgovornost za osebni in strokovni razvoj.
- Izvajanje in upoštevanje vseh navodil in zahtev za zagotavljanje varnega dela, varovanja okolja in premoženja.
- Ostale naloge določene z letnim pogovorom o ciljih in s kazalniki uspešnosti.
- Druge naloge po navodilu nadrejenega in naloge na podlagi posebnega imenovanja.

Va še doprinos k delovnem mestu:

- Doktorat ustrezne naravoslovne smeri.
- 2 leti izkušenj na primerljivem delovnem mestu.
- Aktivno znanje angleškega jezika.
- Poznavanje orodja Microsoft Office.

Kaj nudimo:

Konkurenčni plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

Predani smo raznolikosti in vklju enosti

Novartis si prizadeva ustvariti izjemno, vklju ujo e delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo na š e bolnike in skupnosti, ki jih oskrbujemo.

#### Key Responsibilities:

- Actively participate in teams, projects, networks and/or platforms; handle several activities at a time,
- Actively contribute to budget and resource forecasts; grant preparation; ensure cost awareness in all assigned projects.
- Planning, leading and managing all development activities and projects in the team in accordance with budget, project plans, timelines and resources:
- Support on strategic project that are essential for business. Supporting and collaborating with external research and academia.
- Interpret results, evaluate data, and draw relevant conclusions; supervise project-related scientific activities; fulfil complex tasks without having established procedures.
- Communicate and solve problems within own area of responsibility; communicate; lead the transfer of knowledge to other departments or external providers, including on-site training; may require up to 15% travel.
- Act as a recognized expert in the international scientific community with excellent leadership skills.
- : Provide scientific guidance; create a culture of excellence. Develop, mentor and coach scientific associates, helping them grow their potential; present scientific results internally, and manage and contribute to publications, presentations and patents.
- Responsibility for personal and professional development.
- Implementation of and adherence to all the instructions and guidelines for safety at work, environment protection, and property protection.
- Other tasks determined during the annual objectives setting process and by KPIs.
- Other tasks as assigned by the supervisor, and tasks based on a specific appointment.

#### Essential Requirements:

- Doctoral degree in a relevant natural science.
- 2 years of experience in comparable positions.
- Functional knowledge of English.
- Knowledge of Microsoft Office.

#### You ' ll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to

work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Energized for Life), Unlimited learning and development opportunities.

#### Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门  
Development

Business Unit  
Innovative Medicines

地点  
Slovenia

站点  
Mengeš

Company / Legal Entity  
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Alternative Location 1  
Schaffenau, Austria

Functional Area  
Research & Development

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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