

## E&I Engineer

Job ID  
REQ-10034299

1月 15, 2025

Singapore

### 摘要

As a E&I engineer, you will be accountable to ensure that the maintenance of calibration on all equipment adheres to the calibration and maintenance program. You are responsible to ensure that the maintenance activities are performed in accordance to current SOP and regulatory requirement, liaise with stakeholder and provide sound solutions to issues. You are also expected to demonstrate leadership qualities, independent, have critical thinking skills, science based and to ensure maintenance activities are sustainable, cost effective and correctly meets regulation requirements.

### About the Role

Key Responsibilities:

- Creation and updating of calibration and maintenance programs for manufacturing and laboratory equipment.
- Lead a team of technician, attends to equipment breakdown during office and off office hours.

- Review and ensure timely closure of work orders in compliant to cGMP requirements.
- Owns deviations, change control and project deliverables.
- Compile and monitor maintenance cost and budget.
- Participate in the planning and scheduling of maintenance activities according to production schedule and ensure timely closure of work orders.
- Identify opportunities to learn new skills and actively participate in development that will improve overall team efficiency and maintenance cost.

#### Essential Requirements:

- Minimum Diploma in Engineering or Sciences with a 5 years working experience relevant to maintenance.
- Experience in laboratory analytical equipment maintenance (UPLC, osmometer, TOC etc..) or process instrumentation devices and electrical devices up to AC415V.
- Competently perform complex troubleshooting, propose viable resolution supported by strong data, science and technical fundamentals.
- Experience in laboratory analytical devices and/or pharmaceutical operations will be an advantage.

#### Desirable Requirements:

- Team player with an attitude to learn, explore and go beyond comfort zones.
- Strong sense of accountability and ownership of assigned responsibilities, constructive way of working, and solution orientated.

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部门  
Operations

Business Unit  
Innovative Medicines

地点  
Singapore

站点  
Tuas South Avenue

Company / Legal Entity  
SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd

Functional Area  
Technical Operations

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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