Vodja oddelka Analitskih operacij / Senior Manager Analytical Operations

Job ID
REQ-10024723

11月 12, 2024

Slovenia

摘要

#LI-Hybrid

We are seeking a Senior Manager in Analytical Operations SI (TRD) in Menge š . In this role, you will be heading and developing young and motivated team of GMP Analytical Experts, who manage scientific projects in clinical phase and are responsible for enabling the release of clinical material, conducting stability studies and actively supporting the tasks of validation, transfer, implementation of analytical methods and preparation of analytical documentation according to GMP standards.

About the Role

Key Responsibilities:

- Leading, coaching, mentoring and managing the team of Analytical Experts with the accountability of the development and motivation of the associates.
- Actively supporting the Training and Learning program of all Project-related activities/roles (including GMP AE on-boarding program/curricula)
- Shaping the strategy of the team among other AO SI teams; connecting and tightly collaborating with the global Analytical Development organization.
- Planning and ensuring capacities within the team, to enable and support our AO core business.
- Promoting quality and assuring all GMP activities are performed in a compliant way and on time.
- Drive and encourage optimization, harmonization, actively promote and run project-related digitalization and automation initiatives within the team and across the TRD organization.
- Ensuring compliance of activities with quality standards (GMP), safety standards (HSE) and other Novartis standards

Essential Requirements:

- Technical expert in pharmaceutical technology, biotechnology, biochemistry, chemical engineering or other relevant discipline with PhD and 2 years relevant experience or Master of Science with 6 years of relevant experience
- Experience with analytical lab designs and processes, preferable in an industrial setting (biotechnology) and a solid understanding of Analytical methods, techniques and instruments, as well as knowledge on GMP standard and regulations
- Strong decision making and provide leadership direction, determination and development of solution approaches by coordinating multiple resources to solve complex analytical problems
- Excellent communication, presentation, advanced coaching, mentoring and management skills
- Proficiency in oral and written English.

Desirable Requirements:

- Experience with People management would be an advantage.
- Knowledge of Project management would be highly desirable.
- Knowledge of GMP standard and regulation would be highly desirable.

We offer **permanent employment** with **6 months** of probation period.

You ' ll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Energized for Life), employment at Top SI Employer, Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Kot **Vodja oddelka Analitskih operacij v Menge** š u boste vodili in razvijali mlade in motivirane ekipe analiti č nih strokovnjakov GMP, ki vodijo znanstvene projekte v klini č ni fazi in so odgovorni za omogo č anje spro š č anja klini č nega materiala, izvajanje š tudij stabilnosti in aktivno podporo nalogam validacije, prenosa, izvajanja analitskih metod in priprave analiti č ne dokumentacije v skladu s standardi GMP.

Va š **e klju** č **ne odgovornosti:**

- Vodenje, coaching, mentorstvo in vodenje ekipe analiti č nih strokovnjakov z odgovornostjo za razvoj in motivacijo sodelavcev.
- Aktivno podpiranje programa usposabljanja in u č enja za vse dejavnosti/vloge, povezane s projektom (vklju č no s programom/u č nimi na č rti za uvajanje GMP AE)
- oblikovanje strategije ekipe med drugimi ekipami AO SI; povezovanje in tesno sodelovanje z globalno organizacijo za analiti č ni razvoj.
- Na č rtovanje in zagotavljanje zmogljivosti znotraj ekipe, ki omogo č ajo in podpirajo na š o osnovno dejavnost AO.
- Spodbujanje kakovosti in zagotavljanje, da se vse dejavnosti GMP izvajajo na skladen na č in in pravo č asno.
- Spodbujati optimizacijo, usklajevanje, aktivno spodbujati in izvajati pobude za digitalizacijo in avtomatizacijo, povezane s projekti, znotraj ekipe in v celotni organizaciji TRD.
- Zagotavljanje skladnosti dejavnosti s standardi kakovosti (GMP), varnostnimi standardi (HSE) in drugimi standardi Novartis

Va š **doprinos k delovnem mestu:**

- Tehni č ni strokovnjak s podro č ja farmacevtske tehnologije, biotehnologije, biokemije, kemijskega in ž enirstva ali druge ustrezne discipline z doktoratom in 2 leti ustreznih izku š enj ali magisterijem s 6 leti ustreznih izku š enj
- Izku š nje z analiti č nimi laboratorijskimi na č rti in procesi, po mo ž nosti v industrijskem okolju (biotehnologija) in dobro razumevanje analiti č nih metod, tehnik in instrumentov ter poznavanje standardov in predpisov GMP
- Mo č no odlo č anje in zagotavljanje vodstvene usmeritve, odlo č nosti in razvoja pristopov k re š itvam z usklajevanjem ve č virov za re š evanje kompleksnih analiti č nih problemov
- Odli č ne komunikacijske, predstavitvene, napredne coaching, mentorske in vodstvene sposobnosti
- Znanje ustne in pisne angle š č ine.

Za ž **elene izku** š **nje**

- Izku š nje z upravljanjem ljudi bi bile prednost.

- Za ž eleno poznavanje projektnega vodenja.
- Za ž eleno poznavanje standardov in predpisov GMP.

Z izbranim kandidatom bomo sklenili delovno razmerje za **nedolo** č **en** č **as** s poskusno dobo **6 mesecev.**

Kaj nudimo:

Konkuren č en pla č ni paket, letni bonus, fleksibilen na č in dela, z mo ž nostjo prilagajanja urnika in delom od doma, zaposlitev v podjetju s certifikatom TOP Employer, pokojninsko shemo, shemo nagrajevanja in priznanja dose ž kov, raz š irjeni program promocije zdravja na podro č ju telesnega, du š evnega in dru ž benega po č utja (Polni ž ivljenja) ter dogodke, neomejene prilo ž nosti za u č enje in razvoj.

Predani smo raznolikosti in vklju č **enosti**

Novartis si prizadeva ustvariti izjemno, vklju č ujo č e delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo na š e bolnike in skupnosti, ki jih oskrbujemo

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

部门
Development

Business Unit
Innovative Medicines

地点
Slovenia

站点
Menge š

Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

Apply to Job

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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