Specialist - QOP

Job ID
REQ-10019286

9月 03, 2024

India

摘要

Provide quality services in compliance with cGMP requirements and Novartis Quality Management System as defined and agreed between QOP and business partners. Manage Quality aspects & projects within area of responsibility.

About the Role

Specialist - Quality Operations

Location - Hyderabad

About the Role:

Provide quality services in compliance with cGMP requirements and Novartis Quality Management System as defined and agreed between QOP and business partners. Manage Quality aspects & projects within area of responsibility.

Key Responsibilities:

- Coordination and management of analytical method transfers and stability studies. Compilation of data reports
- Life-cycle management of analytical methods, including control of method performance, pharmacopoeia and health authority compliance and definition of method improvements. Handling of deviations, investigation, OOS/OOE/OOT cases as well as changes and complaints
- Perform statistical data analysis to report Out of Expectations (OOE), out of trends (OOT), etc
- SAP master data management: Maintenance of master data, creation of Q-info records and other SAP related activities.
- Validate spreadsheets
- Collect, transcribe and/or compile data from various repositories (SAP, LIMS, external COAs)
- Author, approve and archive Impurity risk assessments - Nitrosamines, residual solvents, etc
- Trend and report all QMS elements as per the request
- Monitor, trend and report Health Safety and Environmental parameters
- Implementation of GMP requirements. Compilation and Review of documents (analytical protocols and reports, annual performance quality reports, ongoing process verification reports, registration documents (Common Technical Document modules)).
- Perform activities of a Quality Control expert as defined by the respective sites
- Support regulatory requirements - routine queries, Chromatogram requests
- Compile Quality performance management decks
- Create and review GxP documents including SOPs, working procedures, trend reports, qualification reports and technical investigations, as and when needed

Essential Requirements:

- Pharmacy/ Science/ MBA / Engineering/ equivalent from a reputed institute
- Min 3 years of experience in Quality Assurance, Regulatory or in the manufacturing of pharmaceutical drug substances/ products/ medical devices
- GxP knowledge, Basic IT knowledge
- Good communication, presentation and interpersonal skills
- Experience of working closely with the global stakeholders

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部门
Operations

Business Unit
Innovative Medicines

地点
India

站点
Hyderabad (Office)

Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Quality

Job Type
Full time

Employment Type
Regular

Shift Work
No

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