

## AS&T Hub Team Coordinator

Job ID  
REQ-10018618

9月 03, 2024

Turkey

### 摘要

-This position is responsible for the manages Quality aspects&projects within area of responsibility. He/she supports analytical investigations, validation, remediation, transfer and implementation of analytical methods. He/she works cross-functionally with MSandT(Manufacturing Sciences and Technology), Development and the Novartis networks to ensure the success of assigned projects.

### About the Role

Major accountabilities:

- Manage Quality AS&T Hub aspects & projects within area of responsibility
- Ensure and supports overall GxP conformity & Compliance with the Novartis Quality Management Systems

•Oversight of all Analytical Science & Technology Hub activities including method development, method validation and method transfer, ensures compliance with cGxP, incl. data integrity & eCompliance

•Life-cycle management of analytical methods, including control of method performance, pharmacopoeia and health authority compliance and definition of method improvements

•Resource and capacity (people and equipment) planning and workload management

•Coordination and leadership of departmental operational activities

•Line responsibility & daily walkthrough

•Lead OpEx Projects

•Investigation of Deviation, OOX, Complaints

•Define and implement CAPAs

•Track team metrics and ensure KQI/KPI meet requirements

•SOP review & revision

Minimum Requirements:

University degree in Pharmacy, Chemical Engineering or Chemistry

•Minimum 5 years of Analytical Laboratory experience with equipments e.g. HPLC, GC, UV/Vis and Wet Chemistry preferably at a pharmaceutical company

•Proven experience in team leadership and performance management

•Knowledge of cGMP& cGLP and basic SAP

•Ability to work in a fast-paced changing environment

•Team working and customer oriented mindset

•Good analytical thinking skills

•Strong interpersonal written and verbal communication skills

•Good knowledge of MS Office applications

•Good command of English is required

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部门  
Operations

Business Unit  
Innovative Medicines

地点  
Turkey

站点  
Istanbul Kurtköy

Company / Legal Entity  
TR01 (FCRS = TR001) Novartis Sağlık, Gıda ve Tarım Ürünleri San. Ve Tic. A.Ş.

Functional Area  
Quality

Job Type  
Full time

Employment Type

Regular

Shift Work

No

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